

UNITED COUNTIES OF LEEDS AND GRENVILLE

**LEEDS AND GRENVILLE
ACCESSIBILITY ADVISORY COMMITTEE**

Minutes

**Tuesday, October 27, 2009
10:00 a.m.**

**The Bill Thake Board Room, the United Counties of Leeds and Grenville
Administration Building – 25 Central Avenue West, Brockville**

The Accessibility Advisory Committee met on October 27, 2009 at 10:00 a.m. in the Bill Thake Board Room at the United Counties of Leeds and Grenville Administration Building – 25 Central Avenue West, Brockville.

Members Present: Bob Greene, Chair, Elfriede Dohle, John McClintock, Elaine McClintock, Evelyn Pott, John Conley

Members Absent: Calvin Turner, Bill Thake

Staff Present: Kevin Spencer, Jane Patterson (Recording Secretary)

1.0 Call Meeting To Order/Introductions

Mr. Green welcomed everyone and called the meeting to order at 10:05 a.m. Mr. Green introduced Jane Patterson and advised Jane is the new Recording Secretary for this committee.

2.0 Additions to the Agenda

One addition to the agenda was made under 7.0 Other Business:

Item 7.0.1 Transportation

3.0 Approval of Minutes – July 15, 2009

Motion

Moved by Mrs. Dohle and seconded by Mrs. McClintock

THAT the minutes of the Accessibility Advisory Committee meeting held on July 15, 2009 be approved as circulated. Carried.

4.0 Correspondence, Communications and Petitions

4.0.1 Accessibility Directorate of Ontario to Accessibility Advisory Committee Members (20-Oct-09) Re: Posting of Final Proposed Employment Accessibility Standard on the Ministry of Community and Social Services Website

This item was received and filed.

5.0 Business Arising from the July 15, 2009 Meeting

5.0.1 Accessibility Advisory Committee Pamphlet

Mr. Greene circulated a sample pamphlet for members to look at.

The members discussed the pamphlet and the following suggestions/recommendations were made:

- Contact information most important
- 3 panel colour pamphlet with pictures on the front
- Ensure total picture is captured – include people and equipment (eg. sight, hearing, as well as ramps, doors, etc.)
- Obtain pictures from government site.
- Print at least 6,000 copies
- Request \$3,000 for advertising in 2010 budget

Mr. Greene asked if the Printer used by the Counties must be obtained to print the pamphlet. Mr. Spencer will report back at the next meeting.

It was agreed that the committee members do some homework and report back to the committee with their ideas for pictures and content to be included in the pamphlet.

5.0.2 2010 Budget for Accessibility Education

The members discussed the 2010 budget and suggested that the committee request \$4,500 for Accessibility - \$1,500 for the workshops and \$3,000 for the pamphlet. Responding to an inquiry, Mr. Conley noted that final figures for the 2010 budget will be available in May. He advised that 2010 will be a tight year as the government is taking money back that was previously allocated to the Municipalities.

5.0.3 2009 Accessibility Plan – K. Spencer

Mr. Spencer is reviewing the document and will report back at next meeting. It was discussed that the Customer Service training provided needs to be included as well as the report which needs to be completed for compliance.

5.0.4 Accessibility Workshop – B. Greene, K. Spencer

The following recommendations were made regarding the Accessibility Workshop:

- Work with Accessibility Moxi Foundation (AMF) and various local Chambers of Commerce to conduct the workshops to provide information surrounding the Customer Service Standard
- Add another speaker and make the workshop a two hour event
- Include Brockville, Gananoque and Prescott when planning the workshops
- Work with municipalities when planning workshop for the Counties
- Plan first workshop for an evening in September

6.0 New Business – No Report

7.0 Other Business

7.0.1 Transportation

Mrs. Dohle reported that the cost for insurance is very high and suggested that the transportation issue will be better addressed at the Provincial level.

7.0.2 Meeting Dates

The committee members agreed the Accessibility Advisory Committee meetings will continue to be held on the 2nd Wednesday of the month at 10:00 a.m. The following meeting dates were tentatively scheduled: November 25, 2009, January 13, February 10 and March 10, 2010.

8.0 Unfinished Business – No Report

9.0 Standing Items

9.0.1 Customer Service Standards

9.0.1.1 Update on United Counties of Leeds and Grenville Customer Service Standards – K. Spencer

Mr. Spencer reported that training is well underway throughout the Counties and all frontline staff will be trained prior to the January 1st, 2010 deadline.

9.0.2 Built Environment – Kevin Spencer

Mr. Spencer noted that the Accessible Built Environment Standard is continuously changing and the public will have a chance to review the proposed standard and supporting documents online at: www.ontario.ca/community.

Mr. Green suggested that the committee members visit various sites in the new year to see how the Counties are progressing with the new standards. Mr. Spencer noted the new station in Elgin is scheduled to open the week of October 29, 2009. He suggested the members meet in Gananoque and travel to Elgin to see the new Station and take a tour of Maple View Lodge in the spring.

10.0 Next Meeting

November 25, 2010

11.0 Adjournment

Motion

Moved by Mr. Conley and seconded by Mrs. Dohle that the Accessibility Advisory Committee adjourn. Carried.

The meeting adjourned at 11:20 a.m.