

UNITED COUNTIES OF LEEDS AND GRENVILLE

**LEEDS AND GRENVILLE
ACCESSIBILITY ADVISORY COMMITTEE**

Minutes

**Wednesday, January 13, 2010
10:00 a.m.**

**The Bill Thake Board Room, the United Counties of Leeds and Grenville
Administration Building – 25 Central Avenue West, Brockville**

The Accessibility Advisory Committee met on January 13, 2010 at 10:00 a.m. in the Bill Thake Board Room at the United Counties of Leeds and Grenville Administration Building – 25 Central Avenue West Brockville.

Members Present: Bob Greene, Chair, Elfriede Dohle, John McClintock, Elaine McClintock, Evelyn Pott, Calvin Turner, John Conley

Members Absent: Mel Campbell

Staff Present: Kevin Spencer, Jane Patterson (Recording Secretary)

1.0 Call Meeting To Order/Introductions

Mr. Green welcomed everyone and called the meeting to order at 10:05 a.m.

2.0 Additions to the Agenda

One addition to the agenda was made under 7.0 Other Business:

Item 7.0.3 Comments re: Brockville Arts Centre – Mrs. Dohle

3.0 Approval of Minutes – October 27, 2009

Motion

Moved by Mrs. Pott and seconded by Mrs. Dohle

THAT the minutes of the Accessibility Advisory Committee meeting held on October 27, 2009 be approved as circulated. Carried.

4.0 Correspondence, Communications and Petitions

4.0.1 Accessibility Directorate of Ontario to Accessibility Advisory Committee Members (20-Oct-09) Re: Posting of Final Proposed Employment Accessibility Standard on the Ministry of Community and Social Services Website

Mr. Spencer referred to the correspondence received from Human Resources and Skills Development Canada denying funding for accessibility improvements to Counties Council chambers. The proposal did not meet the program's mandatory eligibility criteria. Mr. Spencer advised that they do not anticipate a future Call for Proposals, but will be prepared in case there is a future opportunity for funding.

5.0 Business Arising from the July 15, 2009 Meeting

5.0.1 Accessibility Advisory Committee Pamphlet

Mr. Spencer reported that the 2010 Budget request for this committee is ready to go and we should know if accepted by next meeting. Once we have figures for the year, we will be able to proceed with developing and printing the pamphlet.

5.0.2 2009 Accessibility Plan – K. Spencer

Mr. Spencer advised that the 2010 Accessibility Plan should be ready for the February Council meeting. He also advised that the Province does not need a hard copy as long as the Plan is available on the Counties website.

5.0.3 Accessibility Workshop – B. Greene, K. Spencer

Mr. Spencer reported that he was in contact with North Grenville Accessibility Advisory Committee as well as the City of Brockville. The City of Brockville's Accessibility Advisory Committee is meeting tomorrow and will be able to give an answer after that meeting. Adding North Grenville will create two central locations and will enable costs to be shared. Mr. Spencer will give an update at the next meeting.

6.0 New Business – No Report

7.0 Other Business

7.0.1 2010 Committee Membership

Mr. Green noted that new committee members will be elected next fall and an advertisement for recruiting new members will have to be circulated before the end of the year. Mr. Spencer advised that the process must be reviewed in terms of geography and demographics amongst the Counties. The committee will be comprised of the following:

- Member with disabilities
- Members of municipalities
- 1 Council member

7.0.2 Meeting Dates

Mr. Green reported that Mr. Spencer put together ideas on how we should meet which he fully supports. The committee members agreed on the following:

- Will meet quarterly or at the call of the Chair when necessary
- Will meet on the 2nd Wednesday of the month when possible
- Meeting dates will be April 14th, September 15th and November 10th
- Committee will decide if necessary to add a June meeting date at the next meeting

7.0.3 Comments re: Brockville Arts Centre – Mrs. Dohle

Mrs. Dohle reported that the session for employees at the Brockville Arts Centre on accessibility was very informative with everyone participating in various exercises. Mrs. Dohle commented that there are so many disabilities that are not visible.

8.0 Unfinished Business – No Report

9.0 Standing Items

9.0.1 Customer Service Standards

9.0.1.1 Accessibility Customer Service Training – Power Point Presentation and Brochure – K. Spencer

Mr. Spencer reported that less than 10% of staff need to be trained and he is now providing training on a person to person basis. The training was very successful with positive input from management. The power point presentation

was unavailable. It was agreed that the presentation would be distributed to all members and Mr. Spencer will make the power point presentation at the next meeting and provide the training to all members then.

9.0.1.2 Accessibility Customer Service Training – Completion Sheet of UCLG Employees – K. Spencer

This item was received and filed.

Mrs. McClintock requested that the following website from the Ministry of Community and Social Services be included in the Minutes: www.AccessON.ca. This website will enable you to find information, videos and real-life stories to help you better:

- Understand disabilities
- Recognize and prevent barriers to accessibility
- Welcome people with disabilities
- Understand Ontario's accessibility laws and what they mean to you

9.0.2 Built Environment – Kevin Spencer

Mr. Spencer reported that there is no update as the Accessible Built Environment Standard is in final reading, but has not yet been passed.

10.0 Next Meeting

April 14, 2010

11.0 Adjournment

Motion

Moved by Mr. Turner and seconded by Mrs. McClintock that the Accessibility Advisory Committee adjourn. Carried.

The meeting adjourned at 11:40 a.m.