

UNITED COUNTIES OF LEEDS AND GRENVILLE

**LEEDS AND GRENVILLE
ACCESSIBILITY ADVISORY COMMITTEE**

Minutes

**Wednesday, July 15, 2009
10:00 a.m.**

**The Bill Thake Board Room, the United Counties of Leeds and Grenville
Administration Building – 25 Central Avenue West, Brockville**

The Accessibility Advisory Committee met on July 15, 2009 at 10:00 a.m. in the Bill Thake Board Room at the United Counties of Leeds and Grenville Administration Building – 25 Central Avenue West Brockville.

Members Present: Bob Greene, Chair, Elfriede Dohle, John McClintock, Elaine McClintock, Evelyn Pott, Bill Thake, John Conley

Members Absent: Calvin Turner,

Staff Present: Kevin Spencer, Lisa Severson

1.0 Call Meeting To Order

Mr. Green welcomed everyone and called the meeting to order.

2.0 Election of Accessibility Advisory Committee Vice- Chair

Due to Mr. Moyer's resignation from the Accessibility Advisory Committee, the position of Vice-Chair for the Committee needs to be filled. Mr. Green called for nominations for the position of Vice-Chair.

Mr. Thake nominated Mrs. Pott and Mrs. McClintock seconded the motion.

Mr. Green asked for nominations a second and third time.

There were no other nominations received.

Motion

Moved by Mr. Thake and seconded by Mrs. Dohle that nominations be closed. Carried.

Mrs. Pott accepted the nomination.

3.0 Additions to the Agenda

Two additions to the agenda was made under 5.0 Correspondence, Communications and Petitions :

Item 5.0.2 Helping People with Disabilities Save for the Future
Item 5.0.3 Ontario Seeks Input on Draft Accessibility Standards

4.0 Approval of Minutes – May 13, 2009

Motion

Moved by Mrs. McClintock and seconded by Mrs. Dohle

THAT the minutes of the Accessibility Advisory Committee meeting held on May 13, 2009 be approved as circulated. Carried.

5.0 Correspondence, Communications and Petitions

5.0.1 Memo from Steven G. Silver, CAO, United Counties of Leeds and Grenville to the Accessibility Committee (10-Jul-09)

Re: Resignation of Keith Moyer

With the resignation of Mr. Moyer from the Accessibility Advisory Committee the United Counties of Leeds and Grenville are requesting that the Accessibility Advisory Committee consider filling the vacant position in the Fall of 2010 to coincide with the upcoming municipal election. The confirmation of the Committee membership would be congruent with the term of Council.

The Committee agreed in principal to the recommendation but stressed the importance that once the four year term of Council and the Committee is complete they would not want to see all the membership of the Committee not reappointed with a new Council as they a feel that continuity is required.

5.02 Newspaper Ad – Helping People with Disabilities Save for the Future (15-July-09)

Mrs. Dohle submitted a newspaper ad for the Committees review. Mrs. Pott stated that she although the program offered is valid each family should review their needs and various investment options before settling on any one program. The communiqué would be perhaps be of value to other community organizations who could share it with their clients.

5.0.3 From the Accessibility Advisory Directorate to the Accessibility Advisory Committee (15-Jul-09)
Re: Ontario Seeks Input on Draft Accessibility Standards

A copy of the draft for built environment standards was issued by the provincial government for public input. A copy of the communiqué and standard were provided to the members for review.

6.0 Business Arising from the May 13, 2009 Meeting

6.01 Accessibility Advisory Committee Pamphlet

Mr. Spencer reported that he has not received any input from the members for the creation of an AAC pamphlet. It was suggested that the Committee concentrate on developing the pamphlet in 2010. The Committee agreed with the recommendations and felt it was more important to create a quality document.

6.02 Update on AAC Regional Forum

Mr. Greene provided brief update on the AAC Regional Forum which he and Mr. Spencer attended in April. Mr. Greene stated it was a quality event with approximately sixty-five people in attendance, many with disabilities. It was evident that the AAC Committee of Leeds and Grenville is very advanced in their development and Committee activities.

6.03 Review of Draft Letter Re: Emergency Preparedness Guide for People with Disabilities and Special Needs

The Committee reviewed the draft letter regarding Emergency Preparedness Guide for People with Disabilities and Special Needs and approved of its distribution.

6.04 2010 Budget for Accessibility Education

The Committee asked to submit their budget requirements for 2010 by October 2009 as Mr. Spencer will need to incorporate the request into his budget request to Council.

6.05 2009 Accessibility Plan

Mr. Spencer requested that the Committee review the 2008 Accessibility Plan and provide any updates for the completion of the 2009 Plan for the September meeting. The AAC Plan should be submitted to Council for approval by November 2009 for approval and then forwarded to the Accessibility Directorate.

7.0 New Business

Mrs. Dohle inquired if the Counties would consider making a donation to the United Way in Leeds and Grenville. It was felt that the Counties support many of the same clients as the United Way it was deemed that they could not give a donation but would support staff initiatives for fund raising if there was interest.

Mr. Conley brought forward the idea of hosting a workshop in Athens related to Customer Service and the requirements that will the general public and public service will need to adhere to. The workshop would be an evening event running from 7:00 p.m. to 9:00 p.m. It was suggested that the Moxi Foundation be contacted to provide a presentation at the workshop. It was thought that if the workshop is a success it could be offered in other areas of the Counties in 2010. Mr. Greene offered to contact the Moxi Foundation as to what their costs would be to attend the workshop.

Mr. Thake brought to the Committee's attention that children are playing with the accessible door openers at the municipal building and it has resulted in burning out the motor on the automatic openers. The cost to repair them is over \$1000.00. Educating parents and children that the accessible door openers are not toys. Perhaps targeting the schools would be advantageous.

8.0 Other Business – No Report

9.0 Unfinished Business – No Report

10.0 Standing Items

10.0.1 Customer Service Standards

10.0.1.1 Update on United Counties of Leeds and Grenville Customer Service Standards

Mr. Spencer stated that all ten of the municipal clerks have been provided the opportunity of training. Each municipality will have a trainer who will train their staff. In September Mr. Spencer will again be working with the municipalities to ensure the required training is completed. He will also continue the training of Counties staff on the Customer Service Standards.

11 Next Meeting

September 15, 2009

12 Adjournment

Motion

Moved by Mr. Thake and seconded by Mrs. Dohle that the Accessibility Advisory Committee adjourn. Carried.

The meeting adjourned at 11:30 a.m.