

## MINUTES

### United Counties of Leeds and Grenville Governance and Finance Committee

Thursday, April 8, 2010

Council Chambers  
25 Central Avenue West, Brockville

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- Members Present:** Chair Larry Dishaw, Warden Bill Thake, Mel Campbell, John Conley, Roger Haley, Ron Holman, Bill Gooch, Frank Kinsella, Doug Struthers
- Staff Present:** Steve Silver, Chief Administrative Officer  
Nigel White, Director of Corporate Services/Treasurer  
Dorothy Theobald, Director of Human Services  
Alison Tutak, Manager of Integrated Program Delivery  
Gail Coville, Corporate Services Support  
Allan Brown, Manager of Property & Financial Services  
Chris Groenewoud, Purchasing Coordinator  
Ann Weir, Manager of Economic Development  
Kristen Hobbs, Manager of Human Resources  
Kevin Spencer, Health & Safety, Emergency Planning & Accessibility Coordinator  
Andrea Bolton, Deputy Clerk
- Others Present:** Nick Gardiner, Recorder and Times  
Matthew Raby, 'Moving Here, Staying Here' Project Coordinator  
Hasmik Minasyan, "Moving Here, Staying Here" Project Coordinator  
Tony Barnes, Canada 55Plus  
Anne Marie Forcier, Executive Director, Rideau Heritage Route Tourism Association  
Terrence Whyte, Templeman Menninga
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#### 1.0 Opening Remarks

Mr. Dishaw called the meeting to order at 9:00 a.m., and offered regrets on behalf of Mr. Pickard. Mr. Dishaw noted there will be a closed session immediately following the delegations.

## **2.0 Adoption of the Agenda**

Mr. Kinsella advised the Committee of a second closed session item to be added to the agenda.

### **Motion**

**Moved by Mr. Gooch and seconded by Mr. Holman  
THAT the Agenda for the April 8, 2010 meeting of the Governance and Finance Committee be adopted with the addition of a second closed session item pertaining to an identifiable individual. Carried.**

## **3.0 Disclosure of Pecuniary Interest and General Nature Thereof**

Mr. Haley noted that his employer has an interested in agenda item 6.0.1 and he will exit the meeting during that discussion.

## **4.0 Adoption of the Minutes of the Previous Committee Meeting – March 4, 2010**

### **Motion**

**Moved by Mr. Conley and seconded by Mr. Haley  
THAT the minutes of the Governance and Finance Committee meeting held on March 4, 2010 be approved as distributed. Carried.**

## **5.0 Delegations/Presentations**

### **5.0.1 Rideau Heritage Route Tourism Association (RHRTA), Ann Marie Forcier, Executive Director**

Mrs. Weir introduced Ann Marie Forcier, Executive Director of the RHRTA, who was present to provide the Committee with a review of 2009 and a look forward to 2010. Ms. Forcier advised that the RHRTA is committed to destination marketing, promoting historic sites, villages, authentic attractions, recreation areas and unique accommodations found in this area. Ms. Forcier outlined the four phases that encompass the evolution of the RHRTA, including a cultural study, formation of a not-for-profit corporation, development of partnerships and marketing, and the final phase, which they are currently in, destination development.

Ms. Forcier noted that RHRTA attends trade shows and marketplaces, undertakes cooperative advertising, has a bilingual website and provides information and publications in seven languages. Ms. Forcier advised that the United Nations Educational Scientific and Cultural Organization (UNESCO) World Heritage status

creates an international demand for the destination. She noted that RHRTA has participated in 24 Fam Tours, 42 Media Tours and conducted 26 Tour Operator tours, which have resulted in approximately 2.5 million in free media coverage and editorials. Ms. Forcier reviewed a number of testimonials RHRTA have received, and noted that the goal is to increase visitor spending and the time they stay in the area. Ms. Forcier thanked the United Counties for their support, noting that Ann Weir sits on the Board of Directors.

In response to a question from Mr. Struthers, Ms. Forcier confirmed that the website can track the type of information being accessed, providing RHRTA with information on where the possible markets are and illustrating spikes that occur in media coverage in other countries. In response to a question regarding the value businesses receive for cooperative advertising, Ms. Forcier noted that the businesses leverage seven times their investment when advertising cooperatively. Mr. Dishaw thanked her for her presentation.

### **5.0.2 2010 Canada 55Plus Games, Executive: Tony Barnes**

Ann Weir introduced Tony Barnes, representing the Canada 55Plus Games, which will be coming to Brockville, August 24<sup>th</sup> to 28<sup>th</sup>. Mr. Barnes provided the Committee with an outline of the cost of the Games compared to the Winter Olympics in Vancouver, noting organizers are anticipating 2,000 competitors. Mr. Barnes advised that the goal of the games is to bring seniors together from across Canada for the competition, but also to showcase this area. Mr. Barnes described sports tourism for seniors as a win-win-win scenario, promoting healthy lifestyles, engaging the entire region through volunteers and improving their quality of life by bringing people to the area, and generating guaranteed economic activity in uncertain times. Mr. Barnes suggested that many of the 2,000 participants and their families will spend the entire week here and many may extend their stay, using Leeds and Grenville as the hub for their visit. Mr. Barnes outlined the investment of tax dollars into the 2007 and 2009 Ontario Senior Winter Games Winterfest, as well as the Canada 55Plus Games, and described the legacy left behind in past games. The legacy is made of surplus funds often amounting to \$100,000. He noted the legacy is retained by the host municipality to invest into the community. Mr. Barnes concluded that the Counties job is to ensure that no opportunity is lost, to demonstrate that Leeds and Grenville is a wonderful place to live, work, or play. Mr. Dishaw thanked him for his presentation.

### **5.0.3 Leeds-Grenville Immigration Initiative – Hasmik Minasyan and Matt Raby**

Ann Weir introduced Hasmik Minasyan and Matt Raby of the Leeds and Grenville Partnership for Newcomers to Canada. Mr. Raby advised that settlement and full integration is difficult for newcomers, as is fair and equal access to the workforce. He noted that newcomers are more likely to be entrepreneurs and can help with the development of a skilled, professional workforce; in the face of an aging population, immigration will be necessary to fuel economic growth and actions must be taken now to ensure that communities can meet the needs of newcomers. Mr. Raby outlined the

involvement of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) in this pilot project; similar projects are underway in Chatham-Kent and North Bay with funding from Citizenship and Immigration, and the Trillium Fund.

Ms. Minasyan described the multifaceted approach the project is undertaking, including economic integration, social integration and cultural integration. Economic integration consists of adding newcomers into the workforce with skills, entrepreneurship and investment. She noted this is one area where input from the United Counties is needed. Social integration requires settlement infrastructure, orientation activities, language training, job start workshops, and cultural integration requires a welcoming community spirit that sees immigration as a source of cultural enrichment. Ms. Minasyan outlined the projects underway, which includes a newcomers web portal, welcome kit, investors kit, promotional videos documenting success stories, a toolkit for municipalities, as well as attendance at regional trade shows and participation in familiarization tours. Ms. Minasyan concluded that input and support from the Counties is needed in the form of an ambassador from the Counties. Mr. Raby drew attention to a document handed out to Council outlining the roles and responsibilities of the ambassador. In addition, it was noted that a link to the Counties Economic Development Website will be needed. Mr. Raby asked the members to be champions in their communities by welcoming newcomers.

In response to a question from Mr. Gooch, Mr. Raby noted that the project is targeting second generation newcomers who have settled in large cities but would prefer to move to smaller communities; the project will initially focus on the business investment attraction and economic growth. It was noted that the focus of the program is to encourage integration into the community in order to avoid creating insular communities within the larger community.

The Committee discussed the effect immigration has had on small communities, and the reality of an aging population, as well as some of the entrepreneurial activities newcomers have undertaken in Leeds and Grenville. Mr. Dishaw thanked them for their presentation, stating that the Committee will follow the progress of the program with interest.

All delegates left the meeting and the Committee recessed at 10:04 a.m. The Committee reconvened at 10:16 a.m.

## **6.0 Closed Meeting**

Mr. Haley, all members of the public, members of the media and staff, with the exception of Mr. Silver, Mr. White, Mrs. Theobald and Ms. Bolton, left the meeting at 10:16 a.m.

### **Motion**

**Moved by Mr. Campbell and seconded by Mr. Holman**

**THAT the Governance and Finance Committee, as provided in Section 239 (2) of the Municipal Act, 2001 S.O. 2001, Chapter 25, move “In Camera” at 10:16 a.m. to address matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees. Carried.**

#### **6.0.1 Identifiable Individual**

Mr. Haley, Mr. Terrence Whyte and Ms. Hobbs joined the meeting at 10:58 a.m. and Mrs. Theobald left the meeting.

##### **6.0.1.1 Identifiable Individual**

Mr. Gooch left the meeting at 11:19 a.m.

Mr. Terrence Whyte and Ms. Hobbs left the meeting at 11:28 a.m.

#### **Motion**

**Moved by Mr. Holman and seconded by Mr. Struthers  
THAT the open meeting of the Governance and Finance Committee resume at 11:28 a.m. Carried.**

The Committee recessed at 11:28 a.m. The Committee reconvened at 11:36 a.m. Mrs. Weir and Mr. Gardiner returned to the meeting and Mr. Spencer joined the meeting.

#### **6.0.a.1 Correspondence, Communications and Petitions**

**6.0.a.1** St. Lawrence Lodge to UCLG – 23-Mar-2010  
Re: 2010 Levy for St. Lawrence Lodge

Item 6.0.a.1 was received and filed

#### **7.0 Information Items Available Upon Request News Articles, Press Releases, Periodicals & Miscellaneous Items**

**7.0.1** Resolution – Township of Athens (3-Mar-10)  
Re: Hazardous Materials Response Unit

**7.0.2** Resolution – County of Huron (16-Feb-10)  
Re: Support for Ontario Agriculture Sustainability Coalition (OASC)

**7.0.3** Resolution -Township of South Stormont (19-Feb-10)  
Re: Coyote Problem in Front of Yonge Township

**7.0.4** Resolution - County of Renfrew (16-Mar-10)

Resolution - Township of Bonnechere Valley (19-Mar-10)  
Resolution - Township of Laurentian Valley (22-Mar-10)  
Resolution - Town of Petawawa  
Re: Possible Loss of CP Rail

- 7.0.5** Office of the Prime Minister to United Counties of Leeds and Grenville (23-Mar-10)  
Re: Acknowledgement of Receipt of Correspondence
- 7.0.6** The Premier of Ontario to United Counties of Leeds and Grenville (12-Mar-10)  
Re: Thank you letter re: HST Exemptions
- 7.0.7** Regional Municipality of Durham to United Counties of Leeds and Grenville (16-Feb-10)  
Re: Consideration of Host Community Slot Machine Revenue Sharing for Upper-Tier Municipalities in Ontario
- 7.0.8** Ministry of Natural Resources to United Counties of Leeds and Grenville (23-Feb-10)  
Re: Dealing with Human-Coyote Conflicts in Your Municipality
- 7.0.9** Municipal Property Assessment Corporation (MPAC) (19-Mar-10)  
Re: Negotiations with the Ontario Public Service Employees Union (OPSEU)
- 7.0.10** Ontario Public Service Employees Union (OPSEU) 16-Mar-10  
Re: Service Quality Issues at MPAC
- 7.0.11** Conservation Ontario (17-Feb-10)  
Re: Newsletter
- 7.0.12** Association of Municipalities of Ontario (AMO) Communications  
“Watch File” (04-Mar-10)  
“Federal Budget” (04-Mar-10)  
“Economy: Honouring Infrastructure Spending” (08-Mar-10)  
“Watch File” (18-Mar-10)  
“Government Responds to AMO and Municipalities and Announces 2008 Reconciliation” (19-Mar-10)  
“2010 Provincial Budget” (25-Mar-10)  
“Labour Policy Update” (26-Mar-10)
- 7.0.13** 2010 OSUM Conference & Trade Show  
City of Stratford – May 5-7, 2010
- 7.0.14** 2010 Urban Symposium  
Lincoln Alexander Theatre, City of Hamilton – April 15-16, 2010

**7.0.15 Shorty Jenkins Classic 2010**  
City of Brockville, September 16-19, 2010

**8.0 Staff Reports**

**8.0.1 Steven Silver, Chief Administrative Officer**

**8.0.1.1 EOWC Information Update**

With respect to the Eastern Ontario Wardens Caucus Economic Development Summit planned for June, Mr. Kinsella suggested that small businesses should be the target of the summit rather than economic developers and manufacturing representatives. Mr. Silver advised that the EOWC is committed to improving the Eastern Ontario Development Fund, which currently only funds initiatives creating ten or more jobs, in order to make it more accessible to small businesses. He advised the proposed minimum be five or fewer new jobs created, in order to assist small businesses.

Mr. Groenewoud and Mrs. Coville joined the meeting at 11:40 a.m.

**Motion**

**Moved by Mr. Struthers and seconded by Mr. Thake**  
**THAT the report dated April 8, 2010 entitled “EOWC Information Update” be received and filed. Carried.**

**8.0.1.2 June Meeting Dates/Quorum – Verbal Report**

Mr. Silver noted that this item was listed on the agenda at the request of Mr. Gooch; during the planned trip to China, many heads of Council will be unavailable in the event of an emergency. In order to provide for the participation of alternate heads of Council, an amendment to the procedural by-law would be required at the upcoming Council meeting.

Mr. Brown and Ms. Tutak joined the meeting at 11:42 a.m.

**8.0.1.3 Economic Development – Branding – Verbal Report**

Mr. Silver outlined how the branding project was undertaken, acknowledging the participation of Ann Weir, Gail Coville and Chris Groenewoud in meetings with the consultants, followed by input gathered through an online survey taken by Council, the Directors and attendees from the various sector panels. Mr. Silver displayed the winning logo with the tagline “Where lifestyle grows good business” and three sample configurations for road signs, trade show displays and pamphlet covers. The Committee discussed the options, noting these materials are tools to be used in different circumstances as needed.

**Motion****Moved by Mr. Holman and seconded by Mr. Thake**

**WHEREAS** the Governance and Finance Committee of the United Counties of Leeds and Grenville recognizes the requested services of Accurate Design and Communication Inc. for the development of a market brand identity and positioning strategy with supporting materials; and

**WHEREAS** the proposed logo and tagline received the highest support through a stakeholder consultative survey that involved input from public and private sectors along with geographic representation from throughout Leeds-Grenville.

**BE IT THEREFORE RESOLVED** that the Governance and Finance Committee recommends the adoption of the proposed logo and tagline to be further developed as the brand for the United Counties of Leeds and Grenville. **Carried.**

Mrs. Coville and Mr. Groenewoud left the meeting at 11:55 a.m.

**8.0.1.4 Economic Development Staffing Update**

Mr. Silver provided the Committee with an overview of the staffing history within the Economic Development department and advised that the Economic Development Performance Measures AdHoc Committee has discussed the matter in depth.

Mr. Silver commended Ann Weir on her performance over the past many months as she compensated for the vacancy in the Manager's position. He noted that due to her efforts, the economic development program and action plan have both continued to progress. Mr. Silver announced the promotion of Mrs. Weir to the Manager position and offered his congratulations.

The Committee discussed the benefits of a contract or full time Economic Development Coordinator position, noting that the program is in the building phase and skills needed now may change in the future. As interviews for a contract position are to be held next week, the Committee suggested that Mr. Silver provide a report and recommendation to Council on April 22, 2010.

**Motion****Moved by Mr. Haley and seconded by Mr. Holman**

**THAT** the report dated April 8, 2010 entitled "Economic Development Staffing Update" be received and filed. **Carried.**

**8.0.1.5 Counties Wide Joint Emergency Planning Exercise**

Mr. Spencer advised that Emergency Management Ontario Representative, Suzanne Carrier has suggested a counties wide exercise to assist member municipalities in this election year. An exercise coordinated by the United Counties will alleviate the burden of exercise planning for many of the Community Emergency Management

Coordinators in Leeds and Grenville, who are also municipal Clerks. Mr. Spencer noted the importance of completing the exercise before the summer months and before the fall election period. He highlighted the networking advantage that a counties wide exercise would engender, fostering greater understanding of the capabilities of member municipalities and the Counties in an emergency situation.

The Committee advised that the optimal date to hold a counties wide exercise would be after the Mayors and Reeves taking part in the trip to China have returned, in order to enable them to participate. The Committee requested a further report on the exercise be brought to Counties Council, specifically outlining the cost to the Counties and to member municipalities. In addition, the Committee requested that staff at member municipalities be polled to determine what date would be optimal for them. It was noted that the separated partners would also be invited to participate and would share in the cost of the event.

### **Motion**

**Moved by Mr. Kinsella and seconded by Mr. Haley**

**THAT the Governance and Finance Committee recommends:**

- 1. THAT the United Counties of Leeds and Grenville lead a Joint Emergency Planning Exercise inviting the participation of all municipalities within the United Counties of Leeds and Grenville. Carried.**

#### **8.0.1.6 Updated United Counties of Leeds and Grenville Emergency Response Plan**

The motion was tabled to allow members a greater opportunity to review the Emergency Response Plan. Staff was instructed to bring the matter forward at the May Governance and Finance meeting.

### **Motion**

**Moved by Mr. Conley and seconded by Mr. Thake**

**THAT the Governance and Finance Committee recommends:**

- 1. THAT the April 2010 updated version of the United Counties of Leeds and Grenville Emergency Response Plan be approved; and**
- 2. THAT the necessary by-law be prepared. Tabled.**

The Committee consented to moving the items listed under 8.0.3 ahead in the agenda.

## 8.0 Staff Reports

### 8.0.3 Dorothy Theobald, Director of Human Services

#### 8.0.3.1 Report to Long-Term Care Sub-Committee – Physiotherapy Services

##### Motion

Moved by Mr. Thake and seconded by Mr. Struthers

**THAT the Governance and Finance Committee recommends:**

1. **THAT the United Counties of Leeds and Grenville enter into a service agreement with Active Health Management Inc. to provide physiotherapy services to the residents of Maple View Lodge; and**
2. **THAT the necessary by-law be prepared. Carried.**

#### 8.0.3.2 Lease – Ontario Early Years Centre, Kemptville

##### Motion

Moved by Mr. Holman and seconded by Mr. Kinsella

**THAT the Governance and Finance Committee recommends:**

1. **THAT the United Counties of Leeds and Grenville to enter into a lease agreement with Keith Lindsay Rentals for the purposes of renting office space for OEYC (Ontario Early Years Centre) at 33 Clothier Street, Kemptville; and**
2. **THAT this agreement be in effect from May 1, 2010 to April 30, 2012; and**
3. **THAT the necessary by-law be prepared. Carried.**

#### 8.0.3.3 Wellhead Protection – Eligible Area

Mr. Haley requested further clarification regarding the recommendation, noting that no funding amounts are specified with respect to this program. Mr. Brown advised that Cataraqui Region Conservation Authority is attempting to expand the area under which individuals can access grants to address well contamination. Mr. Struthers and Mr. Conley provided further clarification, noting that the funding is available through the Ontario Drinking Water Stewardship Program, and is separate from Source Water Protection; currently only municipal wells are funded and this expansion of the boundary around Miller Manor will enable more individuals to access grants.

##### Motion

Moved by Mr. Kinsella and seconded by Mr. Conley

**THAT the Governance and Finance Committee recommends that the United Counties of Leeds and Grenville (UCLG) adopts the new draft Wellhead Protection Area-B around the well at 3 Miller Drive, Mallorytown, delineated as**

**part of the Miller Manor Apartment Wellhead Protection Area Study conducted by the Cataraqui Region Conservation Authority in cooperation with the municipality, for the purposes of Ontario Drinking Water Stewardship Program. Carried.**

### Tenders

In response to a question from Mr. Thake, Mr. Brown confirmed that Eastern Engineering regularly provides engineering services for all the listed projects and advised that the services are not put out to tender. They are received through an estimate process. Mr. Brown stated that the estimates have historically proven higher than the actual cost, noting in 2009 the Counties paid 60% of the original estimated costs. The Committee requested that a report be provided at a future Governance and Finance Committee meeting outlining the estimated engineering costs compared to the actual costs for the past ten years.

With the consent of the Committee and in the interest of expediency the tender recommendations contained in agenda items 8.0.3.4 through 8.0.3.13 inclusive, were condensed into one motion.

### Motion

**Moved by Mr. Kinsella and seconded by Mr. Conley  
THAT the Governance and Finance Committee recommends the acceptance of tenders listed in tender documents/reports 8.0.3.4 to 8.0.3.13 be accepted as presented. Carried.**

### **8.0.4 St. Lawrence Lodge – No Reports**

Mr. Brown and Ms. Tutak and Mr. Gardiner left the meeting and the Committee recessed at 12:34 p.m. The meeting reconvened at 12:43 p.m.

### **8.0.2 Nigel White, Director of Corporate Services/Treasurer**

#### **8.0.2.1 Ratify Payment of Accounts**

### Motion

**Moved by Mr. Haley and seconded by Mr. Thake  
THAT the Governance and Finance Committee ratify the payment of accounts listed on Expenditure Report #2010-3 for the period February 22, 2010 to March 26, 2010, cheque numbers 044271 to 045194 (Great Plains) in the total amount of \$3,046,260.61 and February 24, 2010 to March 19, 2010, cheque numbers 13058 to 13203 in the total amount of \$336,768.18 (Yardi – Social Housing). Carried.**

**8.0.2.2 Summary of Investments – February 2010**

Item 8.0.2.2 was received and filed.

**8.0.2.3 MIS Monthly Report for March 2010**

Item 8.0.2.3 was received and filed.

**8.0.2.4 Request to Enter a Premier Support Contract with Microsoft**

In response to a question from Mr. Struthers, Mr. White confirmed that this item was included in the budget.

**Motion**

**Moved by Mr. Struthers and seconded by Mr. Haley**

**THAT the Governance and Finance Committee recommends:**

- 1. THAT MIS be authorized to enter into a premier support contract with Microsoft Canada for the next six months at a cost of \$24,000 before taxes; and**
- 2. THAT in addition to direct access to third level support from Microsoft for the MIS Department, Microsoft will provide an overall Health Check and Best Practice Audit of the Counties' network. Carried.**

**8.0.2.5 Request to Customize the Great Plains H/R Self-Service Portal and to Purchase Great Plains Business Portal Client Licenses****Motion**

**Moved by Mr. Thake and seconded by Mr. Haley**

**THAT the Governance and Finance Committee recommends:**

- 1. THAT Employee Services and MIS be authorized enter into a contract with Diamond Municipal Software/Integrity for the customization of the Great Plains H/R Self Service portal and to purchase the Great Plains Business Portal Client Software licenses to operate the system at a total cost of \$24,072 before taxes. Carried.**

**8.0.2.6 Request to Replace Two Existing Physical Servers****Motion**

**Moved by Mr. Struthers and seconded by Mr. Holman**

**THAT the Governance and Finance Committee recommends:**

1. **THAT two new physical Dell servers be purchased to replace two existing ones that MIS uses to run the Counties' Virtual Server environment, in the amount of \$21,800 excluding taxes. Carried.**

#### **8.0.2.7 Renewal of Cisco Maintenance Contract**

##### **Motion**

**Moved by Mr. Campbell and seconded by Mr. Holman**

**THAT the Governance and Finance Committee recommends:**

1. **THAT MIS be authorized to renew the existing Cisco Maintenance Contract for an additional three years at an annual cost of \$4,745 or \$14,232.56 for the life of the contract. Carried.**

#### **8.0.2.8 Request to Purchase a Cisco Wireless LAN Controller (Not available at time of hardcopy distribution)**

##### **Motion**

**Moved by Mr. Campbell and seconded by Mr. Holman**

**THAT the Governance and Finance Committee recommends that a Cisco Wireless LAN Controller be purchased and installed by Bell Canada at a cost of \$22,857 before taxes. Carried.**

#### **8.0.2.9 Update on Fire Communications Project**

In response to a question from Mr. Struthers, Mr. White advised that the only item in the budget related to this project is the console; however, the item will not go to tender until it is determined which model is required. Mr. White observed that with the carryover from 2009, in addition to 2010 budgeted funds, it is anticipated that the Counties will have sufficient funds for the console.

##### **Motion**

**Moved by Mr. Haley and seconded by Mr. Conley**

**THAT the report dated April 8, 2010 entitled "Update on Fire Communications Project" be received and filed. Carried.**

### **9.0 Sub-Committee, AdHoc Committee and Member Reports**

- 9.0.1 **Economic Development Performance Measures AdHoc Committee meeting notes from February 2, 2010 and draft meeting notes from March 4, 2010**

**Motion**

**Moved by Mr. Struthers and seconded by Mr. Thake  
THAT the Governance and Finance Committee receive the Economic Development AdHoc Committee meeting notes dated February 2, 2010 and the draft meeting notes of March 4, 2010. Carried.**

**9.0.2 Draft Long Term Care Sub-Committee Minutes – March 19, 2010****Motion**

**Moved by Mr. Kinsella and seconded by Mr. Conley  
THAT the Governance and Finance Committee receive the draft Long-Term Care Sub-Committee meeting minutes dated March 19, 2010. Carried.**

**10.0 Unfinished Business****10.0.1 Updated Action List from March 4, 2010**

The updated action list was received and filed.

**11.0 Announcements**

**11.0.1** Mr. Kinsella advised the Committee that the Canadian Pavilion has declared Thousand Islands Day, June 16<sup>th</sup> at the World Expo in China. He noted that they will share this day with the Chinese Pavilion and will be organizing a luncheon to which both the Canadian Ambassador and the Premier of China will be invited.

**11.0.2** Mr. Haley reminded the members of the upcoming meeting with the Ministry of Natural Resources and OMAFRA regarding the abundance of coyotes in the area. The meeting will take place at 7:00 p.m. April 14<sup>th</sup> at the Joshua Bates Centre in Athens.

**11.0.3** Mr. Dishaw reminded members of the Deployment Ceremony for members of the Brockville Rifles leaving for Afghanistan, taking place this evening from 5-7 p.m. at the Brockville Arts Centre.

**12.0 Notice of By-Laws / Notice of Motions****12.0.1 Notice of Motion re: Funding for Fire Communications Upgrades**

Mr. Dishaw advised the Committee that the notice of motion is provided to allow members the opportunity to review and give input into the motion prior to its introduction at the April 22, 2010 Council meeting. Mr. Silver advised that a recent

motion on Fire Communications Upgrades was forwarded to the EOWC; however, this additional motion was requested by Mr. Gooch. Ms. Bolton noted that Mr. Gooch requested that the motion stress the critical need for funding in order to proceed with upgrades.

In response to a question from Mr. Holman regarding the meeting with the Fire Communications Consultant, Mr. White advised that it is anticipated to take place at the next Governance and Finance meeting. Mr. White also noted that staff hope to have additional pricing information at that time.

**12.0.2 Notice of By-Law Being a By-Law to Adopt the 2010 Estimates and Set Rates of Taxation For County Purposes For the Year 2010 and to Repeal By-law No. 10-14**

**12.0.3 Notice of By-Law to Establish the Terms and Conditions of Employment in the Year 2010 for County Officers and Staff Under and Subject to the Provisions of This By-law For the United Counties of Leeds and Grenville Excepting Those Staff in a Collective Bargaining Unit**

**12.0.4 Notice of By-Law to Amend the United Counties of Leeds and Grenville Emergency Response Plan**

### **13.0 Media Questions**

There were no members of the media present as Mr. Gardiner had left the meeting at 12: 32 p.m.

### **14.0 Questions from the Public**

There were no members of the public present.

### **15.0 Adjournment**

#### **Motion**

**Moved by Mr. Haley and seconded by Mr. Struthers  
THAT the meeting of the Governance and Finance Committee adjourn at 12:57 p.m. Carried.**

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Larry Dishaw, Chair