

**UNITED COUNTIES OF LEEDS AND GRENVILLE**  
**GOVERNANCE AND FINANCE COMMITTEE MINUTES**

**April 9, 2009**

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The Governance and Finance Committee met on April 9, 2009 at 9:00 a.m. in the Council Chambers, 25 Central Avenue West, Brockville.

**Members Present:** Frank Kinsella, Chair  
Mel Campbell, Warden  
Larry Dishaw, John Conley, Bill Gooch, Roger Haley,  
Ron Holman, Doug Struthers, Bill Thake

**Members Absent:** Jim Pickard

**Staff Present:** Steven Silver, Chief Administrative Officer  
Nigel White, Director of Corporate Services/Treasurer  
Dorothy Theobald, Director of Human Services  
Bob Cheetham, Economic Development Manager  
Lesley Todd, Clerk  
Lorraine Crotty, Recording Secretary

**Also Present:** Nick Gardiner, The Recorder and Times

## **1.0 Opening Remarks**

Mr. Kinsella offered condolences to the family of Jane Patterson on the sudden death of Jane's brother and advised members of visitation arrangements.

Mr. Kinsella reviewed additions to the agenda as follows:

7.0.3.3	Eastern Ontario Economic Showcase – Mr. Cheetham
9.0.2	Harmonized Sales Tax – Mr. Gooch
10.0.2	Friendship Agreement Update – Mr. Kinsella
10.0.3	Lanark, Leeds and Grenville Board of Health – Mr. Gooch
15.0.1	In Camera – Property Matter

By a show of hands the Committee accepted the agenda, as amended.

## **2.0 Disclosure of Interest - Nil**

### **3.0 Adoption of Committee Minutes – March 5 and March 10, 2009**

Mr. Kinsella referenced 7.0.5.2 – 2008-2009 Municipality Policing Cost Analysis on Page 10 of the March 5<sup>th</sup> minutes and advised that the \$9,000 spent on 2009 policing costs in 2009 should be \$9,000,000.

#### **Motion**

**Moved by Mr. Haley and seconded by Mr. Conley  
THAT the minutes of the Governance and Finance Committee meetings held on March 5 and March 10, 2009 be approved, as amended. Carried.**

### **4.0 Delegations/Presentations - Nil**

### **5.0 Correspondence, Communications and Petitions**

**5.0.1** Ministry of Municipal Affairs and Housing to Warden Emond  
(23-Mar-09)  
Re: issues discussed at the ROMA/OGRA Conference

Item 5.0.1 was presented as an information item.

**5.0.2** People for Seniors to United Counties of Leeds and Grenville (14-Mar-09)  
Re: Proposal for Rideau Regional Centre

The Committee discussed the proposal presented in the People for Seniors correspondence and agreed that the proposal presented a viable option for the Rideau Regional Centre in that it could possibly reduce the number of acute care beds in area hospitals being used by Seniors waiting on admittance to nursing homes. The Committee stressed the importance of including flexibility in the proposal.

#### **Motion**

**Moved by Mr. Gooch and seconded by Mr. Holman  
THAT the Governance and Finance Committee recommends that the United Counties of Leeds and Grenville support the position of the People for Seniors, in principle. Carried.**

**5.0.3** C. Dwyre, Deputy Chief, Leeds and Grenville Mutual Aid Fire Service Association to S. Silver (31-Mar-09)  
Re: 2009 Funding Request

Responding to Mr. Campbell's inquiry, Mr. White advised that the Counties provide funding annually to the Leeds and Grenville County Mutual Aid Fire Service Association and \$9,500 was included in the 2009 budget.

### **Motion**

**Moved by Mr. Campbell and seconded by Mr. Dishaw  
THAT the Governance and Finance Committee recommends that the United Counties of Leeds and Grenville approve the funding request made by the Mutual Aid Fire Service Association. Carried.**

## **6.0 Information Items Available Upon Request News Articles, Press Releases, Periodicals & Miscellaneous Items**

- 6.0.1** Resolutions - Township of Augusta (09-Feb-09)  
- Village of Westport (13-Mar-09)  
Re: Support of UCLG's Resolution regarding the New Communication Standards under *Accessibility for Ontarians with Disabilities Act (AODA, 2005)*
- 6.0.2** Resolution – City of Greater Sudbury (26-Feb-09)  
Re: Regulation and provision of resources to monitor retirement homes
- 6.0.3** Resolution – Township of Otonabee-South Monaghan (25-Mar-09)  
Re: Volunteer firefighter's inclusion of presumptive legislation regulation
- 6.0.4** Resolution – Tay Valley Township  
Re: Pan fish limit
- 6.0.5** Resolution – Municipality of South Bruce (10-Mar-09)  
Re: Funding of the Ontario Conservation Authorities Budgets
- 6.0.6** Resolutions – Town of Lakeshore (10-Mar-09)  
Re: Review of Municipal Drain Projects
- 6.0.7** Resolution – Municipality of Grey Highlands (09-Mar-09)  
Re: Removal of local land use planning controls for renewable energy facilities
- 6.0.8** Resolution – Municipality of Middlesex Centre (04-Mar-09)  
Re: Department of Fisheries and Oceans Requirement Pertaining to Drainage Works and Bridge Reconstruction
- 6.0.9** Port of Prescott to United Counties of Leeds and Grenville (18-Feb-09)  
Re: Thank you letter for support of Building Canada Fund Application

- 6.0.10** Township of Rideau Lakes to Minister of Municipal Affairs and Housing (02-Mar-09)  
Re: Government Expenditure Restraints
- 6.0.11** Rideau Heritage Route to United Counties of Leeds and Grenville (27-Feb-09)  
Re: Confirmation of financial support for the Rideau Heritage Route Tourism Association
- 6.0.12** Ministry of Community and Social Services to United Counties of Leeds and Grenville (24-Feb-09)  
Re: Feedback for the proposed Accessible Information and Communications Standard
- 6.0.13** Municipal Property Assessment Corporation (MPAC) to CAO's, Clerks and Treasurers  
Re: Product Delivery Update (05-Mar-09)  
Re: Post Roll Amended Notice (11-Mar-09)
- 6.0.14** Health Canada (Mar-09)  
Re: Proposal for Legislative Action on Ski and Snowboarding Helmets
- 6.0.15** Ministry of Education to Municipal Treasurers/Clerk-Treasurers (25-Mar-09)  
Re: 2009 Proportions of Enrolment for Purposes of *Education Act*, subsections 238(2) and 257.8(3)
- 6.0.16** Department of Finance to United Counties of Leeds and Grenville (20-Mar-09)  
Re: Our December 19, 2008 correspondence regarding Federal Budget Consultations – Stimulating the Economy
- 6.0.17** Assessment Review Board to Municipalities (27-Mar-09)  
Re: Appeals Streaming Strategy – 2009 and Beyond
- 6.0.18** Municipality of Thames Centre to Ontario Municipalities (02-Mar-09)  
Re: Municipal Impact – Collapse of Recycled Materials Commodities Market
- 6.0.19** Association of Municipalities of Ontario (AMO) Member Communications  
“Pedestrian-Focused Communities Events for Municipalities (05-Mar-09)  
“Pesticides Ban” (09-Mar-09)  
“Province Hosting Workshops on Renewable Energy Approvals Process Proposed in Bill 150 (*Green Energy Act*)” (13-Mar-09)

“Federal Rules Changed for Building Canada Fund Projects with Provincial Environmental Assessments until 2011” (17-Mar-09)  
“Province Announces Poverty Reduction Measures: New Housing Funding and Increase to Provincially Funded Ontario Child Benefit” (20-Mar-09)  
“Committee Hearings on the Green Energy Act” (25-Mar-09)  
“Budget Confirms Offsets for the Cost of PST/GST Harmonization and Anticipated Infrastructure Stimulus Investment” (26-Mar-09)  
“Invitation to Consult – Great Lakes Vision, Goals and Strategies” (26-Mar-09)

**6.0.20 AMO – Notice – Call for Submissions**

Re: Peter J. Marshall 2009 Municipal Innovation Awards Competition

Mr. Kinsella referenced an Asset Management demonstration at the Public Works Committee meeting on April 8<sup>th</sup> and asked if it might qualify for an Innovation award.

Mr. Silver advised that, because the software for the Asset Management program was purchased from WorkTech, it would not qualify for an innovation award. He suggested that the Counties Electronic Content Management (ECM ) program may qualify for an innovation award next year.

**6.0.21 Local Authority Services Ltd. (LAS) (Mar-09)**

Re: LAS Launches the Municipal Energy Performance Benchmarking Project

**6.0.22 Ontario Good Roads Association (04-Mar-09)**

Re: Ontario’s Cosmetic Pesticides Ban Will Take Effect This Spring

**6.0.23 AMO – Education and Training**

Re: 2009 Urban Symposium - April 6 & 7, 2009, Brampton

Re: The Saturday Series

Re: 2009 Companion’s Program – August 17, 2009

**6.0.24 Minutes of the Board of Health Annual General Meeting - January 15, 2009**

Minutes of the Board of Health Regular Meeting - January 15, 2009

**7.0 Staff Reports**

**7.0.1 Dorothy Theobald, Director of Human Services**

**7.0.1.1 Maple View Lodge - Monthly Activity and Statistical Report**

## **Motion**

**Moved by Mr. Conley and seconded by Mr. Thake  
THAT the Maple View Lodge Monthly Activity and Statistical Report  
presented on April 9, 2009 be accepted. Carried.**

### **7.0.1.1.2 Maple View Lodge Monthly Report**

Mr. Kinsella referenced the Point Click Care Technology portion of the report and questioned the purchase of the technology with no intention to implement the financial component. Mrs. Theobald advised that she and Corporate Services will see a demonstration of the financial component next week to see what it has to offer but it is unlikely the financial component will be used because the Counties currently has an accounting system in place.

### **7.0.1.2 Community and Social Services – No Reports**

Mrs. Theobald left the meeting at 9:50 a.m.

## **7.0.2 St. Lawrence Lodge**

### **7.0.2.1 Administration Report – 25-Nov-08**

### **7.0.2.2 The Committee of Management Minutes – 25-Nov-08**

## **Motion**

**Moved Mr. Thake and seconded by Mr. Campbell  
THAT the Governance and Finance Committee accept the St. Lawrence  
Lodge Administration Report dated January 27, 2009 and the minutes of  
the meeting of the St. Lawrence Lodge Committee of Management held on  
January 27, 2009. Carried.**

Mr. Haley suggested that the Counties representatives on the Committee of Management pass on to St. Lawrence Lodge that hospitals in Central Ontario are laying off nurses so it may be prudent to advertise vacant nursing positions over a broader area.

## **7.0.3 Economic Development**

### **7.0.3.1 Economic Development Performance Measures**

## **Motion**

**Moved by Mr. Struthers and seconded by Mr. Haley**

**THAT the Governance and Finance Committee adopt the Economic Development Performance Measurements developed by the Performance Measurements Ad Hoc Committee; and**

**THAT the existing members of the Performance Measurements Ad Hoc Committee be re-appointed for 2010. Carried.**

**7.0.3.2 Confirmation of Designate Member (Ann Weir) on the Rideau Heritage Route Tourism Association Board of Directors**

The Committee discussed the possibility of having an elected representative appointed to the Board to ensure that the views of Counties Council are represented and concluded that this action would not be requested for at least a year. Mr. Kinsella stated that the expectation is that Mrs. Weir will report any new developments to the Governance and Finance Committee.

**Motion**

**Moved by Mr. Holman and seconded by Mr. Thake**

**THAT the Governance and Finance Committee recommends that Ann Weir, Economic Development Coordinator be appointed to represent the United Counties of Leeds and Grenville on the Board of Directors of the Rideau Heritage Route Association. Carried.**

**7.0.3.3 Eastern Ontario Economic Showcase**

Mr. Gooch stated his support for attendance at the event but questioned participation by the three separated municipalities in a 10 x 10 exhibit space. Mr. Cheetham explained the intent was that each of the partners would rent a 10 x 10 space beside each other so that the total space would be 40 x 10 and there would be a \$300.00 cost for each local municipality wishing to participate in the exhibit.

Mr. Gooch described the dinner at \$500.00 per person as being “too rich for the taxpayers’ blood”. The Committee discussed the VIP reception, which included not only the dinner, but an opportunity to network with other business development representatives and political leaders of all levels of government, domestic and foreign industry and institutional executives, business owners and representatives and delegations from profiled communities. Mr. Gooch advised, after listening to the discussion that he would retract his comments on attending the reception.

Mr. Kinsella stated his opinion by saying he had no objection except for attendance at the VIP reception. He said his township had just completed an extensive budget review; he would not as Mayor be prepared to attend a

reception at \$500.00 per person because it is not good representation of taxpayers' money.

### **Motion**

**Moved by Mr. Dishaw and seconded by Mr. Struthers**

**THAT the Governance and Finance Committee recommends the re-allocation of up to \$4,000 from the 2008 surplus savings on the Brockville Mental Health Centre Study to the cost of the Economic Development Department participating in the Eastern Ontario Economic Showcase; and**

**THAT such funds be used to cover exhibit costs, registration for Ann Weir and Bob Cheetham to attend the exclusive expose, VIP Reception and related expenses to attend the September 24, 2009 function in Ottawa. Carried.**

**7.0.4 Nigel White, Director of Corporate Services/Treasurer**

**7.0.4.1 Ratify Payment of Accounts**

### **Motion**

**Moved by Mr. Dishaw and seconded by Gooch**

**THAT the Governance and Finance Committee ratify the payment of accounts listed on Expenditure Report #2009-3 for the period February 26, 2009 to March 30, 2009, cheque numbers 035273 to 036195 (Great Plains) in the total amount of \$3,243,444.79 and February 27, 2009 to March 20, 2009, cheque numbers 11399 to 11547 in the total amount of \$467,420.04 (Yardi – Social Housing). Carried.**

**7.0.4.2 Summary of Investments – January 2009**

Mr. Kinsella requested an explanation of the “Canadian dollar charges (\$10,086.79)” shown on the summary. Mr. White explained that this charge is an investment expense applied to an investment purchased by the Counties from another client for which the Counties must pay accrued interest.

**7.0.4.3 2009 Assessment and Taxation Update**

Mr. White reviewed the Report and advised that staff is recommending there be no change to the existing ratios except the multi-residential ratio which will be reduced to a ratio of 1.0000 and concludes the eight year plan to bring the multi-residential ratio in line with the residential ratio.

Mr. Struthers inquired as to the status of the plan years ago to reduce the commercial and industrial ratios. Mr. White responded that under a previous provincial government there was a movement to do this and the Counties had

reduced these ratios slightly over a number of years to lessen the impact on the residential taxpayer. In recent years there has been no push by the Province on this issue. Mr. White added that reducing ratios also has an impact on our Joint Services partners and therefore we also work with them on these issues.

### **Motion**

**Moved by Mr. Holman and seconded by Mr. Thake  
THAT the 2009 Assessment and Taxation Update Report and its  
recommendations be adopted; and**

**THAT a by-law be presented to Council on April 23, 2009. Carried.**

#### **7.0.4.4 Mileage Reimbursement Rate**

### **Motion**

**Moved by Mr. Gooch and seconded by Mr. Holman  
THAT the Governance and Finance Committee recommends that no  
changes be made to the mileage rate which is currently set at 45.5 cents  
per km, effective October 1, 2008; and**

**THAT staff continue to monitor the mileage rates and report to the  
Governance and Finance Committee at the October 2009 meeting. Carried.**

#### **7.0.4.5 2009 Budget Update**

Mr. White distributed copies of a set of financial reports to provide the most up to date data prior to the discussions on the 2009 budget and the notice of by-laws for the April Council meeting.

Mr. White reviewed the reports and noted a 2% increase in the Revenue Neutral Tax Rates with the actual assessment growth. He said the 2009 Residential Tax Rate is 4.11% lower or \$17.56 less on a residential property assessed at \$100,000. He also advised that year-end adjustments have been completed to date and he expects there may be some minor changes but nothing of a material nature. He said the 2008 surplus is currently at \$750,200 for 2008 actuals and reminded the Committee of its agreement to use anything over the \$750,000 level to reduce the 2009 tax rate. No further changes have been made to the 2009 budget and \$519,000 of the \$750,200 surplus has been used to reduce the 2009 tax levy, as agreed. A portion of the surplus has been distributed to the Working Funds Reserve to maintain 10% of the annual tax levy requirement and the balance of the surplus has been placed in the Operating Surplus Reserve.

Mr. White also reviewed reserve fund balances included in the financial reports.

Mr. Campbell stated that it is critical for Committee Members to be aware of the Counties reserve fund balances and the purpose of the reserves before the 2010 budget process begins. He suggested, as he did at the last Council meeting, that an AdHoc Committee with members being the Chairs of the Standing Committees begin the 2010 budget process and a review of the Counties Reserves in November. Mr. Kinsella suggested that this issued be addressed under New Business.

**Motion**

**Moved by Mr. Thake and seconded by Mr. Gooch  
THAT the Governance and Finance Committee recommends that the United Counties of Leeds and Grenville approve the 2009 Budget as follows:**

- |                                |               |
|--------------------------------|---------------|
| • Operating Expenditures       | \$ 68,084,050 |
| • Capital/Transfer to Reserves | \$ 15,077,050 |
| • Revenue                      | \$ 55,491,300 |

**which will require a 2009 levy from Member Municipalities in the amount of \$27,669,800. Carried.**

**7.0.4.6 MIS Monthly Report - March 2009**

There were no comments or questions relative to the MIS Report.

**7.0.4.7 Request to Renew Telus Cellular Contract**

**Motion**

**Moved by Mr. Thake and seconded by Mr. Struthers  
THAT the Governance and Finance Committee recommends renewal of the existing three year cellular contract with Telus Mobility for an additional three years. Carried.**

**7.0.4.8 Approval of RFP #MIS-09-01 for Digital Photocopier / Multi-function Devices**

Mr. White advised that Toshiba Canada is prepared to extend the same pricing to member municipalities. At Mr. Kinsella's request, Mr. White will contact the member municipalities with this offer.

**Motion**

**Moved by Mr. Haley and seconded by Mr. Dishaw  
THAT the Governance and Finance Committee recommends approval of a four year lease with Toshiba Canada for 16 new Digital Photocopier/Multi-**

**function photocopiers, with service and maintenance performance by Future Office Products at an estimated annual cost of \$38,000. Carried.**

#### **7.0.4.9 Emergency Measures Transfer to Reserve**

Responding to Mr. Kinsella's inquiry, Mr. White advised that the Wireless Network Capital project will provide wireless connectivity for Maple View Lodge and the Counties back-up Emergency Operations Centre (EOC).

#### **Motion**

**Moved by Mr. Conley and seconded by Mr. Haley  
THAT the Governance and Finance Committee recommends that \$18,882 from the 2008 surplus be transferred to the Emergency Measures Capital Reserve for the Wireless Network Capital project which has been deferred to the 2009 Budget. Carried.**

#### **7.0.5 Steven Silver, Chief Administrative Officer**

##### **7.0.5.1 Meeting Management Session**

#### **Motion**

**Moved by Mr. Campbell and seconded by Mr. Holman  
THAT the Governance and Finance Committee recommends that Mr. Silver be authorized to organize a parliamentary procedure workshop to be facilitated by Fred Dean; and**

**THAT the approximate \$2,500. cost for the one day event be expended from the CAO/Clerk's Professional Development and Training Budget. Carried.**

Mr. Silver will contact Mr. Dean to arrange for the workshop to take place on April 29<sup>th</sup> beginning at 9:00 a.m. The workshop will include a working lunch. Mr. Silver will also confirm the number of participants Mr. Dean prefers and, if there is space, he will contact member municipalities with an invitation for one staff person from each municipality.

#### **Review of the Counties Draft Procedural By-Law**

Mr. Silver asked Committee Members to contact either him or Mrs. Crotty if they have any concerns or questions related to the Draft Procedural By-Law, which was included in the agenda package. He expects the procedural by-law will be presented to Council, for passing, soon after Mr. Dean's workshop.

## **Economic Action Plan Funding 2009**

Mr. Silver asked Mr. White to report on a recent meeting he attended with executive assistants from Leeds Grenville MP and MPP offices.

Mr. White distributed copies of an information package which included a summary of funding programs intended to invest in job-creating stimulus to our economy while improving Canada's public infrastructure. Mr. White highlighted a number of different programs and said that the one most important message was that municipalities must make sure that our MP and MPP are aware of projects for which municipalities are submitting funding applications so that they can speak to and support Leeds and Grenville applications as questions are raised.

As requested by Mr. Struthers, Mr. White will circulate information on the funding programs as soon as possible.

### **7.0.5.2 Appointment of Community Management Coordinator**

#### **Motion**

**Moved by Mr. Thake and seconded by Mr. Holman**

**THAT the position of Community Emergency Management Coordinator (CEMC) be assigned to the current position of Health and Safety, Emergency Planning and Accessibility Coordinator; and**

**THAT the position of Alternate Community Emergency Management Coordinator be assigned to the current position of Emergency Medical Services, Deputy Chief; and**

**THAT Kevin Spencer be assigned to the Position of CEMC for the United Counties of Leeds effective March 2, 2009; and**

**THAT Craig Jones be assigned to the Position of Alternate CEMC for the United Counties of Leeds and Grenville effective March 2, 2009. Carried.**

### **7.0.5.3 Scheduling of May Standing Committee Meetings**

Mr. Silver advised that Mr. Shepherd will not be available on May 6 for the regular meeting of the Public Works Committee. The Committee agreed to switch the May meetings of the Standing Committees so that the Governance and Finance Committee will meet on Wednesday, May 6 and the Public Works Committee will meet on Thursday, May 7<sup>th</sup>, 2009.

#### **7.0.5.4 Accessibility Advisory Committee – March 11, 2009**

Mr. Kinsella noted Page 2 of the minutes, wherein the AAC is recommending that Counties Council approve the 2008 Accessibility Plan, as presented with the addition of the Counties action on the Customer Service Regulations. He asked when the Plan will be approved.

Mr. Silver advised that a copy of the Plan will be distributed to Committee Members after the Counties action on the Customer Service Regulations has been added.

### **8.0 Sub-Committee, Special and AdHoc Committee Reports**

#### **8.0.1 Service Delivery Review – No Report**

#### **8.0.2 JSC Cost Sharing – No Report**

#### **8.0.3 Court Security – No Report**

### **9.0 New Business**

#### **– Reports from Warden, Committees and Members of Committees**

#### **9.0.1 Media Coverage of Counties Meetings – Warden Campbell**

Mr. Campbell advised that he has discussed options for media coverage with Mr. Huels and he wishes to wait for a report from Mr. Huels before discussing the issue with the Committee.

Mr. Gooch advised that Cogeco Cable covers the North Grenville council meetings and Council has asked Cogeco if the municipality could get a copy of the coverage so it could be posted to the North Grenville website. He suggested Cogeco may be interested in working with the Counties.

Mr. Holman suggested that the Committee look at expanding the role of the Council Press Release currently being done by Stephanie Gray.

The Committee recessed at 10:55 a.m.

The Governance and Finance Committee reconvened at 11:05 a.m.

#### **9.0.2 Harmonized Sales Tax**

Mr. Gooch referenced recent newspaper articles and the intention of the government to harmonize the provincial sales tax (PST) and the federal Goods

and Services tax (GST). He said he does not think there is any chance of having this intention reversed but the Counties needs to do something to at least have the list of exemptions expanded.

He requested that staff be directed to prepare a resolution directed to the Provincial Government asking that the list of exemptions to the proposed HST tax change be expanded to include gasoline, electricity, home heating fuel of any type, home renovations, audio books for the blind, funeral services, electrician services, real estate commissions, new homes, energy star appliances, health fuels, services of a plumber and furnace repairs.

Mr. Struthers suggested that the Counties should point out that the proposal, while it will increase revenue to the province, it will be on the backs of folks who have to procure a multitude of services. He also suggested that the resolution be circulated to our MPP and member municipalities and that the Warden be asked to take the resolution to the EOWC.

Other concerns raised by Committee Members included the potential loss of 1,200 jobs in the finance section of the provincial government, the potential of increased costs on projects intended to stimulate the economy, and the fact that it will not be revenue neutral for municipalities as the provincial government indicates because there will be municipal winners and losers depending on the size of the capital expenditures of a municipality.

Staff will prepare a resolution for presentation to Council on April 23, 2009.

### **9.0.3 Formation of an AdHoc Committee for Budget Review**

#### **Motion**

**Moved by Mr. Campbell and seconded by Mr. Gooch  
THAT as a pilot exercise a 2010 Budget Committee be established to work with senior staff consisting of the Warden, Past Warden and Chairs of the Governance and Finance and the Public Works Committee. Deferred.**

#### **Motion**

**Moved by Mr. Struthers and seconded by Mr. Haley  
THAT the motion to establish a 2010 Budget Committee be deferred to the next Governance and Finance Committee meeting for more background information. Carried.**

Mr. Kinsella confirmed the intent of the deferral was so that the purpose and work of an AdHoc Committee could be explained in detail and a comparison with that process and the current budget process be made.

## **10.0 Unfinished Business**

### **10.0.1 Updated Action List from February 5, 2009**

Mr. Struthers asked if a discussion with the CAOs regarding moving forward with a service delivery review at the Health Unit had yet taken place. Mr. Silver advised that he has scheduled a meeting on April 15<sup>th</sup> with the partner CAOs, Mr. Wagland from the County of Lanark, Joanne Pearce and Dr. Carter. He intends to discuss the service delivery review and investigate opportunities for partnering. He will report back at the next Governance and Finance Committee meeting.

### **10.0.2 Friendship Agreement Update – Mr. Kinsella**

Mr. Kinsella advised that the invitations to the signing of the friendship agreement between the Township of Leeds and the Thousand Islands and China Zhejiang Thousand Islands have been mailed. He said there will be a reception on Saturday at 4:30 p.m. with dinner in the evening prepared by three renowned chefs and a unique Canadian menu. Sunday will start at 11:00 a.m. by the signing of the agreement, followed by lunch on the boat and the dedication of two trees. He asked members to specify the events they wish to attend when they RSVP.

### **10.0.3 Lanark, Leeds and Grenville Board of Health – Mr. Gooch**

Based on Mr. Silver's report, Mr. Gooch stated he would withhold his comments until after Mr. Silver reports on the April 15<sup>th</sup> meeting.

Mr. Kinsella highlighted the conflict of being appointed by the Counties, under the Municipal Act, to represent the Counties on the Board of Health and then being governed by the Health Act at meetings of the Board of Health.

Mr. Struthers suggested this would be a good question to ask Fred Dean. Mr. Thake said he had asked this question and at two different workshops was advised that the "municipal hat" comes off at the door of the Board of Health meeting and the "Health Unit" hat is put on.

By a show of hands, staff was directed to get clarity by corresponding with the Premier.

## **11.0 Other Business - Nil**

## **12.0 By-Laws (notice of)**

- 12.0.1 A By-Law to Set Tax Ratios and to Set Tax Rate Reductions for Prescribed Property Subclasses for County and Local Municipal Purposes for the Year 2009**
- 12.0.2 A By-Law to Adopt the 2009 Estimates and Set Rates of Taxation for County Purposes for the Year 2009**
- 12.0.3 A By-Law to Establish Tax Capping Limits for 2009**
- 12.0.4 A By-Law to Exempt Royal Canadian Legions from the County Portion of Taxation for the Years 2010 to 2019**

Responding to Mr. Struthers inquiry, Mr. White advised that the Assessment Act provides authority to exempt legions from the County portion of taxation and stipulates the exemption must not exceed ten years but may be renewed at any time during the last year of the exemption.

- 12.0.5 A By-Law to Appoint a Deputy Treasurer for the United Counties of Leeds and Grenville**
- 12.0.6 A By-Law to Appoint Signing Officers for the United Counties of Leeds and Grenville**
- 12.0.7 A By-Law to Amend Schedule B of By-Law 05-21 being a Schedule to Designate a Community Emergency Management Coordinator**
- 12.0.8 A By-Law to Establish the Terms and Conditions of Employment in the Year 2009 for County Officers and Staff Under and Subject to the Provisions of this By-Law for the United Counties of Leeds and Grenville Excepting those Staff in a Collective Bargaining Unit**

Mr. Kinsella asked if a Committee to look at market comparisons had been established. Mr. White advised that the next pay equity review will include a review of the market. Mr. Kinsella suggested that political input be a part of the Committee.

- 12.0.9 A By-Law to Authorize the Execution of a Contribution Agreement for Infrastructure Projects Between the United Counties of Leeds and Grenville and Her Majesty the Queen in Right of Ontario as Represented by the Deputy Premier and Minister of Energy and Infrastructure (Pinehill Road and County Road 43)**

**13.0 Chair's Announcements - Nil**

**14.0 Media Question Period**

Mr. Gooch stated that coverage of County meetings is essential to get our message out to our constituents. He noted that there was no one from the Recorder and Times present to cover two meetings earlier in the week and he asked Mr. Gardiner to take this message back to management at the Recorder and Times.

Mr. Holman suggested and the Committee agreed that this message be followed up in a letter signed by the Warden to the Recorder and Times.

**15.0 In Camera**

**Motion**

**Moved by Mr. Holman and seconded by Mr. Struthers  
THAT the Governance and Finance Committee, as provided in Section 239 (2) of the Municipal Act, 2001 S.O. 2001. Chapter 25, move "In Camera" at 11:45 a.m. to address matters pertaining to security of the property of the municipality or local board. Carried.**

**Motion**

**Moved by Mr. Holman and seconded by Mr. Campbell  
THAT the meeting of the Governance and Finance Committee resume.  
Carried.**

**16.0 Adjournment**

**Motion**

**Moved by Mr. Campbell and seconded by Mr. Gooch  
THAT the meeting of the Governance and Finance Committee adjourn.  
Carried.**

The meeting adjourned at 11:55 a.m.

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Frank Kinsella, Chair