

## MINUTES

### LAND AMBULANCE SUB-COMMITTEE TO THE LEEDS AND GRENVILLE JOINT SERVICES COMMITTEE

Tuesday, November 3, 2009

Council Chambers  
25 Central Avenue West, Brockville

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#### City of Brockville

Mayor David Henderson

#### Town of Prescott

Mayor Suzanne Dodge

#### United Counties of Leeds and Grenville

##### **Members Present:**

John Conley, Chair

Mel Campbell, Warden

Larry Dishaw, Roger Haley, Jim Pickard, Doug Struthers, Bill Thake

##### **Other Councillors Present:**

Bill Gooch, Ron Holman, Frank Kinsella

##### **Staff Present:**

Stephen Silver, CAO

Chief Dan Chevrier, Manager, EMS

Chris Lloyd, Deputy Chief, EMS

Nigel White, Director of Corporate Services/Treasurer

Lesley Todd, Clerk

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#### **1.0 Opening Remarks**

Mr. Conley welcomed everyone and called the meeting to order at 9:00 a.m. He stated that Chief Chevrier would be presenting the EMS Service Delivery Review at today's meeting.

## **2.0 Adoption of Agenda**

### **Motion**

**Moved by Mr. Thake and seconded by Mr. Struthers  
THAT the agenda for the Land Ambulance Sub-Committee meeting on  
November 3, 2009 be approved as distributed. Carried.**

## **3.0 Disclosure of Pecuniary Interest and General Nature Thereof - Nil**

## **4.0 Adoption of the Minutes of the Previous Committee Meeting**

### **Motion**

**Moved by Mr. Pickard and seconded by Mr. Struthers  
THAT the minutes of the Land Ambulance Sub-Committee meeting  
held on October 6, 2009 be approved as distributed. Carried.**

## **5.0 Delegations/Presentations**

## **6.0 Correspondence, Communications and Petitions – Nil**

## **7.0 Information Items - Nil**

## **8.0 Staff Reports**

### **8.0.1 Monthly Call Report – September 2009**

Chief Chevrier stated that this is the standard report.

Mr. Kinsella enquired if there is a higher rate of incidents in Leeds and Grenville compared to other areas. Chief Chevrier stated that there is no data currently being acquired that would indicate that information.

### **8.0.2 Fire First Response - September 2009**

Mr. Pickard asked if it was known the number of times fire departments are called as first responders and then called back.

Chief Chevrier said that his department does not have those stats however, they do keep track of the first responders that arrive on scene.

**The Monthly Call Reports and Fire First Response Reports were received and filed.**

### **8.0.3 Minutes from the Joint Emergency Services Advisory Operational Group Meeting – September 9, 2009**

Mr. Struthers asked about the establishment of this group. Chief Chevrier said that this group was established as a result of Council's concern of the inability for responders to communicate amongst each other. Representatives of local fire, police and EMS personnel have had two meetings, there has been great attendance and an excellent partnership is being developed. Through Chief Liu's connections, the group has learned of funding opportunities, a number of proposals have been developed and an application has been submitted. He also added that this group is looking at communication issues at the operational level – on the ground and not the bigger dispatch issues. In response to a question on whether EMS knows if a fire department has been dispatched to a scene, Chief Chevrier responded that the ambulances do have portable radios in them for front line communications at the scene.

#### **Motion**

**Moved by Mr. Struthers and seconded by Mr. Thake  
THAT the minutes of the Joint Emergency Services Advisory  
Operational Group Meeting be received. Carried.**

### **8.0.4 Service Delivery Review**

Chief Chevrier presented the SDR and thanked Deputy Chief Lloyd for his work on the review. Slides presented on statistical information were: call volumes from 2006 to 2009, emergency calls by month and year, non-emergency calls by month and year, emergency and non-emergency calls by station and shift, standbys by station and shift, 90<sup>th</sup> percentile, standby idling costs, calls by municipality, calls by region, training statistics, and fleet status. The Committee discussed the issues around the increasing and shift call volumes, the status of the existing fleet, warranty issues with the

existing fleet, staff training issues, other training provided to outside agencies and location of standby ambulances.

Chief Chevrier reviewed the efficiencies to date with the committee which included: the inventory system, service of vehicles under warranty by dealership, single provider of medical supplies, new uniform provider, revenue from mask fit testing, purchase and implementation of bariatric unit, and health and safety initiatives.

The 2009 objectives were reviewed:

- Implement new Response Time Standard
- Monitor System status for possible further enhancement
- Secure funding for new Kemptville Station
- Investigate alternative station for Brockville
- Secure an “Andy the Ambulance” robotic controlled unit
- Develop and implement a standardized driving education programs
- Obtain a successful peer orientation review through the MOH & LTC Ambulance Review Program
- Review the current deployment plan respecting reducing the number of standbys

The recommendations coming out of the review are as follows:

- Enhance the Spencerville vehicle to 7 days a week 12 hours per day from Monday to Friday 8 hours per day
- Hire a Logistics / Training Officer to support data analysis for Electronic ACR and ADDAS data and to provide training for the PAD, Firefighter Defibrillation and First Responder program as well as much required training for our paramedics.
- The ability to purchase vehicles in the fall of the current budget year for delivery the following budget year as per the 10 year capital plan.

Mr. Conley thanked staff for their work on the Service Delivery Review.

## **9.0 Sub-Committee, AdHoc Committee and Member Reports – No Reports**

## **10.0 Unfinished Business**

## **11.0 Announcements – Nil**

**12.0 Notice of By-laws/Notice of Motions - Nil**

**13.0 Media Questions**

There was no media in attendance.

**14.0 Questions from the Public**

There were no members of the public in attendance.

**15.0 Closed Meeting**

**16.0 Adjournment**

**Motion**

**Moved by Mr. Thake and seconded by Mr. Struthers  
THAT the meeting of the Land Ambulance Sub-Committee adjourn at  
10:45 a.m. Carried.**

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John Conley, Chair