

**UNITED COUNTIES OF LEEDS AND GRENVILLE**  
**PROJECTS COMMITTEE MINUTES**

**July 3, 2007**

---

The Projects Committee met on July 3, 2007, at 9:00 a.m. in Meeting Room "A", 25 Central Avenue West, Brockville, Ontario.

**Members Present:** Bill Thake, Chair, Waste Management  
Frank Kinsella, Chair, Economic Development  
John Conley, Chair, 9-1-1 Civic Addressing  
Warden J. Douglas Struthers  
Mel Campbell, Larry Dishaw, Bill Gooch,  
Roger Haley, Ron Holman, Jim Pickard

**Staff Present:** Les Shepherd, Director of Works, Planning Services and Asset Management  
Vince Germani, Economic Development Coordinator  
Lorraine Crotty, Clerk  
Lisa Severson, CAO Support (Recorder)

**Also Present:** Chris Kroeger, Chair, Landfill Liaison Committee

**1.0 Waste Management**

**1.1 Opening Remarks**

Mr. Thake welcomed everyone to the Projects Committee Meeting. Mr. Thake introduced Margaret Taylor, Project Manager, DES Environmental, who he said was at the meeting to present a "Demonstration Project" which is designed to find a workable waste management system to deal with industrial and municipal and bio-solids and septage.

Mrs. Taylor introduced her organization and stated they were seeking the Counties to provide a letter of support to endorse the project from the Counties and that there would be no costs associated with the endorsement.

Mrs. Taylor proceeded with the presentation and a question period was held after the presentation.

Mr. Dishaw inquired as to the length of contracts with various parties who are interested in this type of technology. Mrs. Taylor stated that each contract would be based on the needs of both parties involved and contracts could be anywhere from five to twenty years in length.

Mr. Campbell asked where the material would be waiting to be processed would be stored. Mrs. Taylor replied that storage tanks would be built on the development site and raw waste would be trucked into the site for processing. Mr. Campbell inquired what the storage tanks would be constructed of. Mrs. Taylor stated they would be constructed of concrete with a cover on each tank.

Mrs. Taylor stated that after the waste had been digested it would become a Class B material and could then be processed further into pellets.

Mrs. Taylor stated that a Ministry of the Environment certificate of approval (C of A) will be needed to spread the waste. Mr. Campbell stated that a number of municipalities do not allow the spreading of septage and will not be allowed without the C of A. Mrs. Taylor stated that once the waste has been digested it is designated as Class B and can be used.

Mr. Kinsella asked Mrs. Taylor why the Counties should get involved in this project. Mrs. Taylor replied it is a good thing for the area and will have positive impacts with new jobs to the area.

Mr. Dishaw asked if the United Counties of Stormont, Dundas and Glengarry have endorsed the projects. Mrs. Taylor said they had and the organization is awaiting the formal letter of endorsement.

Mr. Pickard inquired if a financial projection for the organization had been completed. Mrs. Taylor stated that the organization feels it will see returns in three to five years after the project is initiated.

Mr. Thake thanked Mrs. Taylor for making the presentation.

The Waste Management section of the agenda commenced at 9:35 a.m.

## **1.2 Disclosure of Interest - Nil**

## **1.3 Approval of Minutes – May 1, 2007**

Mr. Kinsella inquired as to the status of the 9-1-1 information packages that staff were to distribute to Council members and the status of the thank you letter to Mr. Tackaberry for his sponsorship of the IPM Suite at the OGRA/ROMA Conference. Mrs. Severson stated that the 9-1-1 information packages were

distributed to Council members and, also stated she is unaware of the status of the thank you letter to Mr. Tackaberry. Mr. Fournier will respond to this inquiry at the next Projects Committee meeting.

### **Motion**

**Moved by Mr. Conley and seconded by Mr. Haley  
THAT the minutes of the Projects Committee meeting held on May 1, 2007,  
be approved, as distributed. Carried**

## **1.4 Correspondence, Communications and Petitions**

### **1.4.1 Tracy Brons, Deputy Clerk, Town of Gananoque to Lorraine Crotty, Clerk (27-Jun-07) Re: Participation in the United Counties of Leeds and Grenville Household Hazardous Waste Program**

Mrs. Crotty stated that the Town of Gananoque wishes to participate in the United Counties of Leeds and Grenville 2007 Hazardous Waste Program.

Mr. Holman inquired whether the volume from the Town of Gananoque would have an undesirable effect on the residents of the member municipalities participating, stating sheer volume of vehicles can cause frustration and wants to ensure wait times do not become an issue.

Mrs. Crotty stated that there will be two additional volunteers in South Leeds this year to compensate for increased volumes and does not expect this to be an issue.

Mr. Holman stated that he agrees to have the Town of Gananoque participate this year as a trial.

Mr. Pickard inquired as the location of the Counties Household Hazardous Waste days in Leeds. Mrs. Crotty stated they will be held in August at the South Leeds Patrol Garage and in Phillippsville.

Mr. Conley inquired when the Counties Household Hazardous Waste Day will be advertised. Mrs. Crotty stated if the details can be finalized at this meeting the information will be distributed by the end of this week, July 13, 2007.

Mr. Kinsella and Mr. Holman stated that this information is circulated to their residents via their newsletters.

**Motion**

Moved by Mr. Holman and seconded by Mr. Struthers  
THAT the United Counties of Leeds and Grenville Projects Committee approve the participation of Gananoque residents in the Household Hazardous Waste Program for 2007. Carried.

- 1.4.2 Margaret Taylor, Projects Manager, DES Environmental to Warden Douglas Struthers (14-May-07)  
Re: Endorsement of the "Demonstration Project for a Waste Management System for Industrial and Municipal Bio-Solids and Septage".

The Projects Committee agreed that a letter thanking Mrs. Taylor and DES Environmental for making the presentation be prepared. The Committee also agreed that the letter should state they support the concept of further research and develop and that the Counties would like be informed of future updates.

**Motion**

Moved by Mr. Gooch and seconded by Mr. Haley that an amendment be made to the original motion. Carried

**Motion**

Moved by Mr. Haley and seconded by Mr. Conley  
THAT the United Counties of Leeds and Grenville Projects Committee has reviewed the "Demonstration Project for a Waste Management System for Industrial and Municipal Bio-Solids and Septage. Carried.

- 1.5 Staff Reports - Nil
- 1.6 Information Items – Nil
- 1.7 Sub-Committee, Special and AdHoc Committee Reports - Nil
- 1.8 New Business – Reports from Warden, Committees and Members of Committees - Nil
- 1.9 Other Business

### **1.9.1 Dillion Waste Management Survey Update**

Mrs. Crotty reported that the survey results from Dillion Waste Management will not be available until August. Mrs. Crotty stated that all the municipalities submitted their survey.

### **1.9.2 Expansion/Renovations at 25 Central Avenue West**

Mr. Shepherd stated the final draft of the RFP for the expansion/renovation at 25 Central Avenue West will be completed by the end of this week, July 13, 2007 and members will have the opportunity to review and approve prior to distribution.

### **1.9.3 Tenancy at 32 Wall Street**

Mr. Shepherd was asked the status of tenancy at 32 Wall Street. Mr. Shepherd stated he is not aware of any development on this topic.

## **1.10 Unfinished Business**

### **1.10.1 Septage Report from Renfrew County**

Mr. Shepherd stated he has not yet received the report from Renfrew County on the septage treatment technique presented at the OGRA/ROMA Conference. Mr. Shepherd stated that the County of Renfrew has the technology copyrighted and will have to ensure they are able to share the information with the Counties. Mr. Shepherd will follow-up Dave Darch of Renfrew County.

### **1.10.2 Shredding Demonstration – The Township of Elizabethtown-Kitley**

Mr. Pickard stated that a shredding demonstration by Fast Eddy will take place at the Greenbush landfill site on July 12, 2007 beginning at 9:30 a.m. All members are invited to attend.

## **1.11 Chair's Announcements – Nil**

### **Motion**

Moved Mr. Haley and seconded by Mr. Kinsella to adjourn from the Waste Management portion of the Projects Committee meeting. Carried.

*The Waste Management section concluded at 10:20 a.m.*

## **2.0 Projects/Economic Development Initiatives**

2.1 Opening Remarks - Nil

2.2 Disclosure of Interest - Nil

2.3 Correspondence, Communications and Petitions

2.4 Staff Reports

### **2.4.1 Update on IPM Activities**

Mr. Germani provided the Committee with an update on the recent IPM activities. On June 21, 2007 a design concept was presented to Counties Council by TD Graham Inc. and Mr. Germani. A similar presentation was made on June 27, 2007 to the municipal CAOs and Clerks who were in favour of the proposed design and concept for the three tents in the Counties Exhibit area. A detailed implementation plan was provided to the CAOs and Clerks.

Mr. Kinsella stated that a 60 ft. x 100 ft. tent which was purchased through a tourist grant may be available for use by the IPM. Mr. Dishaw stated the Shakespeare Festival may also have tents which could be utilized.

Mr. Germani stated that the tents for the IPM are controlled by one source. This firm will source out tents in the local area as well as source tents province wide. All tents must be obtained by this firm. This ensures building codes, etc. are maintained and consistent.

Mr. Holman inquired if a sound stage used for Leeds and the Thousand Island functions could be utilized by the IPM. Mr. Kinsella stated that it would be available for use. Mr. Holman will follow-up with Mr. Kinsella on this item.

Mr. Kinsella inquired if there had been a resolution to the Fireman situation for the IPM. Mr. Haley stated that each municipality is responsible for the payment to their respective Fire Departments

and if the IPM recognizes a profit the municipalities will be reimbursed.

Mr. Holman stated that at a Fire Chief meeting a fixed amount was agreed to by the municipalities.

#### **2.4.2 Update on the Economic Development Roundtable Exercise of June 12, 2007**

Mr. Germani stated that Economic Development Roundtable Exercise held on June 12<sup>th</sup>, 2007 was well attended by a good cross section of the community. Tourism, education, business and industry and government were represented at the meeting. Good input was received and there was consensus on the roles and responsibilities for regional economic development. It was felt that the model which should be incorporated should be more independent, have fewer meetings and should have a clear plan with clear measurements for the plan. Mr. Germani provided the Staff Report which was generated from the Economic Development Roundtable Exercise to the Projects Committee members for review.

Mr. Haley stated he felt that labour was not well represented at the meeting and should be included as they will be critical in the growth of regional economic development.

Mr. Dishaw stated he attended the announcement of the Prescott Sewage Upgrade. Mr. Dishaw stated that M.P.P Runciman is working closely with Edwardsburgh/Cardinal to promote their need for infrastructure funding for sewage treatment.

Mr. Gooch commented that he feels that regional economic development needs to support the Counties need to lobby the provincial and federal governments to support new infrastructure development in Leeds and Grenville, which will assist in promoting development.

#### **2.4.3 Update on Economic Development Sub-Committee meeting of June 28, 2007**

Mr. Germani provided an oral update of the Economic Development Sub-Committee meeting held on June 28<sup>th</sup>, 2007. The members present at the Economic Development Sub-Committee agreed there is a need for regional economic development. The Committee agreed that the process needs to be simplified and an annual action plan be created with a clear mandate. Mr. Germani

has been requested to provide a report outlining the role of an Economic Development Board and report back to the Committee. Brockville did not send representatives to the meeting but will be invited to the next meeting.

**2.5 Information Items - Nil**

**2.6 Sub-Committee, Special and Ad Hoc Committee Reports - Nil**

**2.7 New Business – Reports from Warden, Committees, and Members of Committees**

Warden Struthers updated the members on the Brockville Mental Health Centre meeting which was co-hosted by the United Counties of Leeds and Grenville and M.P.P. Runciman. Warden Struthers stated there is opportunity to develop the site. Attendance included representation from the federal correctional system and the Royal Ottawa Hospital. Warden Struthers stated there could be an opportunity for the Counties to champion this initiative as non-partisan. A draft concept will be forwarded to the Governance and Finance Committee of the role the Counties could play and it was stated there would be no financial impact to the Counties.

**2.8 Unfinished Business - Nil**

**2.9 Other Business - Nil**

**2.10 Chair's Announcements**

Mr. Campbell asked the process for deciding the model for regional economic development.

Mr. Germani stated that if the Economic Development Sub-Committee agreed to a model it would then be recommended to the Joint Services Committee. If the Economic Development Sub-Committee did not agree on a model it would then be directed to the Projects Committee who would then recommend any action to Counties Council.

**Motion**

**Moved Mr. Haley and seconded by Mr. Dishaw to adjourn from the Economic Development Initiatives portion of the Projects Committee meeting. Carried.**

*The Projects/Economic Development Initiative section concluded at 10:45 a.m.*

**3 9-1-1 Civic Addressing**

**3.1 Opening Remarks - Nil**

**3.2 Disclosure of Interest - Nil**

**3.3 Correspondence, Communications, and Petitions - Nil**

**3.4 Staff Reports - Nil**

**3.5 Information Items – Nil**

**3.6 Sub-Committee, Special, and Ad Hoc Committee Reports - Nil**

**3.7 New Business – Reports from Warden, Committees, and Members of Committees - Nil**

**3.8 Unfinished Business - Nil**

**3.9 Other Business – Nil**

**3.10 Chair’s Announcements – Nil**

*The 9-1-1 Civic Addressing section concluded at 10:50 a.m.*

**4.0 By-Laws (Notice of) – Nil**

**5.0 In-Camera**

**Motion**

**Moved by Mr. Kinsella and seconded by Mr. Thake to move In-Camera to discuss a personal matter. Carried.**

**Motion**

**Moved by Mr. Thake and seconded by Mr. Struthers that the meeting of the Projects Committee resume. Carried.**

**6.0 Adjournment**

**Moved by Mr. Thake and seconded by Mr. Holman**

**THAT the Projects Committee be adjourned. Carried.**

**The meeting adjourned at 11:10 a.m.**