

5.0 Correspondence, Communications and Petitions

5.0.1 Jeremy Griggs, Senior Manager, Ministry of the Attorney General Letter stating that the Ministry of the Attorney General does not have the authority to approve Counties' request to add a \$25.00 in-house collection fee to outstanding POA fines.

Mrs. Todd reviewed the letter and advised that staff will only proceed with adding the \$25.00 charge to fines pursued through a collection agency as prescribed under the *Municipal Act*, but the Ministry of the Attorney General has not authorized the additional \$25.00 in-house collection fee.

Mr. Kinsella noted that if the Attorney General states they do not have the authority to approve the Counties' request to add a \$25.00 in-house collection fee, the Municipal Act does give Council this authority so why not go ahead with the \$25.00 fee? Mrs. Todd and Mr. White advised that they would check the legislation. Mr. Thake advised that the Counties should proceed with the fee. Mr. Gooch agreed. Mrs. Todd requested that if this was the directive of the Committee, that a resolution be passed.

POA 2009-07

Moved by:

Mr. Henderson

Seconded by:

Ms. Dodge

**THAT the POA Sub-Committee recommends that the United Counties of Leeds and Grenville proceed with a \$25.00 in-house collection fee applied to all outstanding POA fines and that this practice be reviewed after one year.
Carried.**

6.0 Information Items Available Upon Request – No Report

7.0 Staff Reports

7.0.1 Summary of 2008 Revenue to (information only)

Mrs. Todd reviewed the summary of 2008 revenue and advised that the year-to-date revenue is approximately \$100,000 more than budget.

It was asked whether chargebacks for the POA office are increased if property value is increased due to renovations. Mr. White advised that POA pays a rent for space at 32 Wall Street and will pay additional rent for the court space.

7.0.2 Report on Courtroom Construction

Mrs. Todd reviewed the report on the progress of the courtroom construction.

POA-2009-05 **Moved by: Mr. Henderson**
Seconded by: Mr. Campbell

THAT the costs associated with the POA Court Room Project that exceed the budgeted amount of \$70,000 be offset by the Rent Contingency Account and that staff report back to the Committee on the final costs of the project at its completion.

Carried.

7.0.3 2009 POA Budget

Mrs. Todd reviewed the first draft of the POA budget for 2009 and advised there is an overall increase of 0.13%. Responding to an inquiry, Mrs. Todd advised that a wage increase has already been incorporated into the budget and that building chargebacks do not apply for 32 Wall Street. Mrs. Todd explained that a percentage of the Deputy Treasurer, Director of Corporate Services and Corporate Services Support wages and benefits have been allocated to the POA budget. This accounts for Corporate Services staff time supporting the POA department.

Committee members requested that a more itemized budget be presented to clarify purchased services, chargebacks, etc. A summary of expected costs based on previous year, current economic situation etc., was also suggested. Mrs. Todd agreed to bring this to the next meeting.

Mrs. Todd noted that under the Purchased Services category there has been an increase in budget due to a shortage of interpreters. Mr. Kinsella asked whether an interpreter has to be physically present in the court or can audiovisual technology be used. Mrs. Gemmell agreed to look into this possibility.

With regard to projecting revenue, Mrs. Todd advised that she has been cautious. The addition of a \$25.00 fee for POA fines collected through a collection agency and a \$25.00 in-house collection fee will increase these numbers.

Mr. Gooch advised that the Municipality of North Grenville will not be renewing the lease for the Kemptville court and this will need to be taken into account for future budgeting.

POA-2009-06 **Moved by: Mr. Garrah**
Seconded by: Ms. Dodge

THAT the first draft of the 2009 POA Budget be received.
Carried.

8.0 Sub-Committee, Special and AdHoc Committee Reports – No Report

9.0 New Business

There was no new business.

10.0 Unfinished Business – No Report

11.0 Other Business

There was no other business

12.0 By-Laws (notice of) – No Report

13.0 Chair’s Announcements – None

14.0 Media Question Period – None

15.0 In Camera – No Report

16.0 Adjournment

POA 2009-08

Moved by: Mr. Henderson

Seconded by: Mr. Holman

THAT the POA Sub-Committee meeting adjourn its proceedings until the next scheduled meeting on March 3, 2009.

Carried.

The meeting was adjourned at 12:20 p.m.

Bill Gooch, Chair

ACTION ITEMS – POA SUBCOMMITTEE

(List to be updated immediately after each meeting)

Date	Item	Descriptive	Assigned To:	Expected Completion
Feb. 3, 2009	7.0.3	As per the request of Committee members, Mrs. Todd will bring back a more itemized budget to clarify purchased services, chargebacks, etc. and a summary of expected costs based on previous year, current economic situation etc.	Mrs. Todd	Next Meeting
Feb. 3, 2009	7.0.3	The possibility of using audiovisual technology as a method to reduce costs for interpreters will be investigated.	Mrs. Gemmell	