

# THE UNITED COUNTIES OF LEEDS AND GRENVILLE

## PUBLIC WORKS COMMITTEE MINUTES

Wednesday, February 3rd, 2010

9:00 a.m.

---

The Public Works Committee met in the Bill Thake Room Boardroom A, Counties Administration Building.

**Members Present:** Ron Holman, Chairman  
Mel Campbell, John Conley  
Larry Dishaw, Bill Gooch  
Roger Haley, Frank Kinsella,  
Jim Pickard, Doug Struthers,  
Bill Thake

**Staff Present:** Les Shepherd, Director, WPSAM  
Lesley Todd, Clerk  
Nigel White, Director of Corporate Services / Treasurer  
Geoff McVey, Forest Manager  
Debbie Williams, Public Works Coordinator  
Cindy Casselman, Recording Secretary

**Others Present:** Christian Kroeger

**Media Present:** Christine Endicott, Brockville Recorder and Times

---

### 1.0 Opening Remarks

The meeting was called to order at 9:00 a.m.

### 2.0 Adoption of the Agenda for Wednesday, January 6th, 2010

**Resolution No. PW-15-10**

**Moved by Mr. Haley and seconded by Mr. Conley**

**THAT the Agenda for Wednesday, February 3<sup>rd</sup>, 2010 be approved. Carried.**

**Leslie Todd confirmed dates for the upcoming Adhoc Budget meetings as follows:**

**February 3, 2010:** Adhoc Budget Meeting for Public Works following the Public Works Committee meeting.

**February 4, 2010:** Adhoc Budget Meeting following the Governance and Finance Committee meeting.

**February 17, 2010:** Adhoc Budget Meeting following Joint Services.

**February 18, 2010:** Adhoc Budget Meeting following the Council meeting. Regeneration Meeting will be rescheduled to another date.

**The Public Works Committee meeting resumed at 9:05 a.m.**

**3.0 Disclosure of Pecuniary Interest and General Nature Thereof - Nil**

**4.0 Adoption of the Public Works Committee Minutes of January 6<sup>th</sup>, 2010**

**Resolution No. PW-16-10**

**Moved by Mr. Struthers and seconded by Mr. Haley  
THAT the Minutes of the Public Works Committee Meeting held on  
Wednesday, January 6<sup>th</sup>, 2010 be approved. Carried.**

**5.0 Delegations / Presentations**

**6.0 Correspondence, Communication and Petitions**

**6.0.1. Deb Cross, Transportation Association of Canada  
(January 2010)  
Re: Up to 30% discounts on all TAC technical publications.**

Mr. Shepherd commented that as a member of the Transportation Association of Canada; we are able to purchase all TAC technical publications, manuals, etc. for 30% off of the list price. A complete list of what is available can be found on their website at [www.tac-atc.ca](http://www.tac-atc.ca).

**6.0.2 Paul A. Jansen, B.A., L.L.B., (18-Dec-09)**  
**Re: Zakhem Severance No. B-4-09, 2780 Cty Rd 43, Kemptville**

Mr. Shepherd commented that this was a parcel of land that has been transferred to the Counties for potential road widening on County Road 43.

**6.0.3 Michael Touw, Township of Rideau Lakes (12-January-10)**  
**Re: Waste Management**

Mr. Shepherd commented that this was for information purposes only.

**6.0.4 G.P. Carroll, P.Eng., President, M.E.A.**  
**Re: M.E.A. Book Presentation – “Sharing With Pride”**

Mr. Shepherd indicated that the Municipal Engineers Association celebrated 50 years in 2009 and to celebrate their 50<sup>th</sup> anniversary, they published a book (including a CD) entitled “Sharing With Pride”.

**6.0.5 Mr. Sandy Hay to Mr. Shepherd (13-Jan-10)**  
**Re: Draft Plan Approval of Subdivision, Scholar Heights Lockwood, Municipality of North Grenville**

Mr. Shepherd commented that draft approval of the Scholar Heights Lockwood Subdivision occurred on January 13, 2010.

Mr. Gooch indicated that an appeal had been received by the Ontario Municipal Board.

**6.0.6 Les Shepherd to Mr. P. Raabe, City of Brockville (12-Jan-10)**  
**Re: Traffic Light in Brockville at Exit 696 onto the 401**

Mr. Shepherd commented that he had spoken to Mr. Peter Raabe with the City of Brockville concerning the traffic light on Hwy 29 in Brockville at Exit 696 from the 401. Mr. Raabe indicated that the City looks after the programming of this particular light and they have received another request and will look into the situation.

## **7.0 Information Items Available Upon Request**

- 7.0.1 Waterfront Planning Workshop – Feb. 18, 2010  
North Crosby Community Hall, 875 8<sup>th</sup> Concession Road**
- 7.0.2 Scholar Heights OMB Appeal – Municipality of North Grenville**
- 7.0.3 Coulthart Subdivision Application – Notice of Recirculation,  
Township of Elizabethtown-Kitley**
- 7.0.4 MOE – Green Energy Act and Municipal Consultation Slide  
Show**
- 7.0.5 MOE ARB Notice of Proposed Source Water Act Planning  
Regulation**
- 7.0.6 Notice of Public Information Centre for Infrastructure Ontario  
MTO Hwy Service Centres Redevelopment – Mallorytown  
North and South – Thursday, Jan. 28<sup>th</sup>, Mallorytown  
Community Centre**

## **8.0 Staff Reports**

### **8.0.1 Geoff McVey, Limerick Forest Manager**

#### **8.0.1.1 Limerick Forest Report – Feb. 10**

Mr. McVey reported that members of the Brockville Rifles will be in Limerick during the weekend of February 5-7, 2010 on a training exercise. Thinning operations by Ben Hokum & Son Ltd. continues and the thinning by Heideman Forest Services in the North Augusta block is to begin shortly. If the work by Heideman is not completed by the end of February, their contract will expire and the wood will be re-tendered at a later date.

#### **Resolution No. PW-17-10**

**Moved by Mr. Struthers and seconded by Mr. Haley  
THAT the Limerick Forest Report be received as presented.  
Carried.**

### **8.0.1.2 Waste Management Report**

Mr. McVey indicated that the renegotiated Contract with Drain-All for 2010 will be brought back to the Public Works Committee for approval in March.

## **8.0.2 Sandy Hay, Planner**

### **8.0.2.1 Planning Report #1 – Summary of 2009 Subdivision Approvals.**

Mr. Shepherd reported that 2009 was a very active year for subdivision development proposals. It was recommended that staff continue to administer the program according to the bylaws of the United Counties.

#### **Resolution No. PW-18-10**

**Moved by Mr. Thake and seconded by Mr. Haley  
THAT the Planning Report #1 be received as presented with  
the adoption of the recommendation contained therein.  
Carried.**

### **8.0.2.2 Planning Report #2 – Shelving the October Proposal to Expedite Appropriate Small Scale, Well Planned Subdivisions**

Mr. Gooch indicated that he was not in agreement with the proposal to shelve expediting small scale, well planned subdivisions. He said that the creation of small clusters of development keep the local contractors in business whereas the larger developments are typically contracted to companies outside of the County. Mr. Gooch added that with the smaller subdivisions, there is only one access off of county roads and that traffic problems are avoided. Mr. Gooch concluded by saying that within the Municipality of North Grenville there is a mix of rural and urban development, however, they have a lot of land that is not suitable for agriculture but rather for the smaller scale development. Several of the committee members supported Mr. Gooch's position.

It was agreed that Mr. Hay's report be tabled until March when Mr. Hay is available to answer any questions.

**8.0.2.3 Planning Report #3 – Consideration of a County Development Charges By-Law**

Mayor Gooch indicated that it is not the right time to implement a Development Charges By-Law. He added that in his Municipality they are in competition with Ottawa and that any time they increase their costs for development they risk the development not happening. Mr. Gooch indicated that for every home that is built it adds to the Counties tax roll and that the County benefits from the growth.

Mr. Pickard commented that they have development charges within the Township of Elizabethtown-Kitley; however, he did agree with some of Mr. Gooch's comments adding that this is not the right time to implement such a By-Law. He added that the newly elected Council should address this issue when determining long term capital needs.

Mr. Struthers referred to page two of Mr. Hay's Report and said that we need to keep in mind that there are added costs to the County with new development and that not everyone across the County benefits from new development. Mr. Struthers agreed that this is not the year to deal with the issue and that it be placed on the Action List for the new Council to address so as to not lose sight of it.

**Resolution No. PW-19-10**

**Moved by Mr. Dishaw and seconded by Mr. Thake  
THAT staff be directed to prepare Terms of Reference for a  
County Development Charges Bylaw and the associated  
Background Report. Defeated.**

**8.0.3 Karen Fraser, GIS Coordinator – No Report**

**8.0.4 Les Shepherd, Director, WPSAM**

**8.0.4.1 Construction Update – No Report**

**8.0.4.2 County Road 43 Corridor Master Plan  
Mr. Guy Laporte, AECOM (Jan. 2010)  
Re: Public Information Centre #5**

Mr. Shepherd encouraged everyone to attend the February 11<sup>th</sup> Public Information Presentation at the North Grenville Municipal Complex starting at 6:30 p.m.

Mr. Shepherd commented that there is additional information on the counter by reception if anyone was interested in looking at it.

#### **8.0.4.3 Tender Report – Contracts 05-10 and 11-10**

Mr. Shepherd suggested that this item be delayed until next month after budget deliberations. He said that we came in over budget on one of the items as surface treatment prices are up from last year. It was agreed that this item be deferred until next month.

#### **8.0.4.4 Public Works “Draft” Budget for 2010**

Mr. Holman noted that the budget would be discussed at a separate meeting following Public Works.

#### **8.0.5 Debbie Williams, Public Works Coordinator – No Report**

Mr. Kinsella asked about the Municipal Data Works software program that the Ministry has started. Mr. Shepherd commented that it is ideal for those municipalities who have not already started the asset management process or have not committed to software to get their individual programs up and running. Mr. Shepherd commented that we plan to provide our data to them in the future once a link with our Worktech software has been created.

### **9.0 Sub Committee, Special and Adhoc Committee Reports**

#### **9.0.1 Paved Shoulders – No Report**

#### **9.0.2 Waste to Energy Ad Hoc Committee**

Minutes of January 20<sup>th</sup>, 2010.

**Resolution No.: PW-20-10**

**Moved by Mr. Conley and seconded by Mr. Haley  
THAT the Waste-to-Energy Ad Hoc Committee meeting notes  
be received as presented. Carried.**

**10.0 Unfinished Business**

**10.0.1 Updated Action List from January 2010 (see attached table)**

**11.0 Announcements**

**12.0 Notice of By-Laws / Notice of Motions – Verbal**

**12.0.1 Notice of a By-Law to Authorize the Acceptance of a Certain  
Deed of Land and to Assume and Dedicate the Said Land for  
Road Purposes on County Road 43 in the County of Greenville.**

**13.0 Media Questions**

**14.0 Questions from the Public**

**15.0 Closed Meeting**

**16.0 Adjournment**

**The meeting adjourned at 9:40 a.m.**

**Resolution No. PW-21-10**

**Moved by Mr. Gooch and seconded by Mr. Haley  
THAT the Public Works Committee does now adjourn to meet again on  
Wednesday, March 3rd, 2010. Carried.**

---

**Chair**

**ACTION ITEM – MEETING NAME**

(List to be updated immediately after each meeting)

<b>Date</b>	<b>Item</b>	<b>Descriptive</b>	<b>Assigned To:</b>	<b>Expected Completion</b>
1. Brought forward from the Dec 5 <sup>th</sup> , 2007 Public Works Unfinished Business List	Preparation of a County Drainage Policy	Staff is directed to collect drainage policies including formats for drainage agreements and reference to the Drainage Act with respect to agreement drains and drainage rights of the County.	Peter Randall and Les Shepherd	<b>2009</b>
2. Brought forward from the Dec 5 <sup>th</sup> , 2007 Public Works Unfinished Business List	Traffic Study on County Road No. 29	Staff to arrange for an independent firm to provide a traffic study on County Road No. 29.	Les Shepherd	<b>2009</b>
3. Brought forward from the Dec 5 <sup>th</sup> , 2007 Public Works Unfinished Business List	Re-designation of County and Township Roads	To be discussed as part of the Service Delivery Review. May result in a long term concept over the next few years.	Public Works Department and Public Works Committee	<b>Long Term</b>
4. Brought forward from the Nov 4 <sup>th</sup> 2009 Public	County Policy on Oversized Loads	County Policy for oversize loads was developed	Les Shepherd	<b>Dave Darch to develop an umbrella policy for all</b>

Works Unfinished Business List		and sent to Dave Darch for review.		of the local Counties to use
5. Dec 5 <sup>th</sup> , 2007	County wide Development Charge By-law	Staff to prepare a County wide Development Charge By-law for review by Public Works Committee	Les Shepherd and Sandy Hay	<b>Bring Forward Spring 2011</b>
6. Feb 6, 2008	Request by Township of Augusta for a reduced speed zone in the area of Maynard from Blue Church Rd to Merwin Lane.	Mr. Shepherd to provide a feasibility report and an estimated cost for the proposed left hand turn lane on Cty Rd 26.	To be discussed at a Future Public Works Committee Meeting	<b>Ongoing</b>
7. June 3, 2009	Paved Shoulders on County Roads.	Adhoc Cttee consisting of Les, Anne Weir and Ron Holman.	To discuss policy recommendations for paved shoulders.	<b>Ongoing</b>