

THE UNITED COUNTIES OF LEEDS AND GRENVILLE

PUBLIC WORKS COMMITTEE MINUTES

**Wednesday, June 3rd, 2009
9:00 a.m.**

The Public Works Committee met in the County Council Chambers, Counties Administration Building.

Members Present: Ron Holman, Mel Campbell
Doug Struthers, Larry Dishaw,
Bill Thake, Roger Haley,
Bill Gooch, Frank Kinsella,
John Conley, Jim Pickard
Christian Kroeger

Staff Present: Steve Silver, Les Shepherd, Nigel White, Ann Weir,
Debbie Williams, Cindy Casselman

Media Present: Nick Gardiner, Recorder and Times

1. Opening Remarks

The meeting was called to order at 9:00 a.m.

2. Disclosure of Interest.

3. Adoption of Committee Minutes – Thursday, May 7th, 2009.

Resolution No. PW-50-09

Moved by Mr. Dishaw and Seconded by Mr. Conley that the Minutes of the Public Works Committee Meeting held on May 7th, 2009 be approved and that the Chair be authorized to sign the said minutes as amended. Carried.

Resolution No. PW-51-09

Moved by Mr. Gooch and Seconded by Mr. Dishaw that the Public Works Committee Agenda for Wednesday, June 3rd, 2009 be approved as amended. Carried.

4. Delegations – None.

5. Departmental Correspondence and Reports

5.1 Forestry Department

Forestry Correspondence

Forestry Report – No Report.

5.2 Planning Department

Planning Correspondence

1. E-Mail from Cahl Pominville congratulating new and returning members of the AMCTO Zone 6 Executive – **Filed and received as information.**
2. Notice of Decision for Approval of Draft Plan of Subdivision – Kettle Creek, North Grenville – **Filed and received as information.**

Planning Report – No Report

5.3 GIS Department

GIS Correspondence

GIS Update Report – No Report.

5.4 Waste Management

Waste Management Correspondence

Waste Management Report – No Report.

5.5 9-1-1 Civic Addressing

9-1-1 Civic Addressing Correspondence

9-1-1 Civic Addressing Report – No Report

5.6 Public Works Committee Administration

1. **Service Delivery Review – No Report**

5.7 Roads

Correspondence

1. E-mail from Mr. Shepherd from Rachelle Pion regarding a light for pedestrians in Cardinal on County Road 2.
Mr. Shepherd indicated that there is a small group of individuals who would like to see a pedestrian crossing on County Road 2 at the corner of Bridge Street in Cardinal. Council of Edwardsburgh/Cardinal have conveyed that they have no interest in participating in such a crossing at this time. At Mayor Dishaw's request, Mr. Shepherd is to look at painting solid centreline from Bridge Street to Lawrence Street to prevent vehicles from passing which will help to address this issue without actually creating a formal pedestrian crossing.
2. Invitation to attend the Official Opening Ceremonies – South Nation Conservation Centre – 38 Victoria St., Finch – June 12, 2009.
The Clerk to advise South Nation Conservation Centre that this conflicts with the Economic Summit in North Grenville and that no one from the County will likely be able to attend.
3. Key Information Report from D.J. McDonald – Ontario Cosmetic Pesticides Ban.
Mr. Shepherd indicated that this report was for information purposes only and that he did not wish to make a recommendation at this time.
4. Notice of Drainage Works – Edwardsburgh/Cardinal – James Reilly / Dewitt-Richter – municipal drain modifications and improvements.
Mr. Shepherd indicated that he had not planned on attending as his concerns with the one culvert have been addressed by recent amendments to the Engineer's recommendations.
5. Letter to Municipal CAO's/Clerk-Treasurers regarding the appointment of Larry Sudds; the new Weed Inspector.
Mr. Shepherd indicated that Mr. Larry Sudds has been hired to replace Mr. Keith Hinton as the County Weed Inspector. The necessary by-law will be presented at County Council.
6. E-mail from Les Shepherd to Russell Trivett regarding Hwy 401 Carman Road - Leeds and Grenville Detour Options.
Mr. Shepherd indicated that he had received a request from a consultant as MTO will be replacing the existing bridge over Hwy 401 at Carman Road. The consultant is looking at detour routes during four evening Hwy 401 westbound closures. Out of three potential detours, Mr. Shepherd recommended that the detour to use County Roads 2 and 22 would be the preferred option. Mayor Dishaw concurred with this on behalf of Edwardsburgh/Cardinal. Mr. Shepherd is to convey this recommendation to the consultant and to Mr. Trivett at the Township.

Roads Department Reports

1. Roads 2009 Budget Variance Report.

Mr. Shepherd indicated that with respect to the items tendered to date, the pricing is very competitive and much better than was feared. He said that if Contract 16-09 estimated at over three million comes in under budget; we will be in really good financial shape with respect to the capital program. Mrs. Williams commented that there have been no disruptions or delays with respect to fleet purchases because of the current auto industry situation.

Mr. Shepherd indicated that the work has started on the Pinehill Road Roundabout; County Road 15 and 22 has also begun. Contract 16-09 will be going out sometime this week which involves rehabilitation projects on various County roads. July promises to be a very busy month.

Resolution No. PW-52-09

Moved by Mr. Dishaw and Seconded by Mr. Gooch that the Roads Variance Report be received as presented. Carried.

2. County Roads Surface Sealing Report.

Mr. Shepherd indicated that Reclamite is the product that we have been spraying on our newly constructed pavements since 2005 and that he brought this item forward to reconfirm this practice, since the product may be purchased only from a single supplier in Ontario. Mr. Shepherd confirmed that the cost of this application has been built into the capital estimates for the various paving projects.

Resolution No. PW-53-09

Moved by Mr. Struthers and Seconded by Mr. Thake that the Roads Department be authorized to contract with Superior Road Products for the application of Reclamite on new pavements completed in 2009 as well as those new pavements constructed in 2008 but not yet treated. Carried.

3. Replacement and Purchase of Cell Phones.

Mrs. Williams noted that the original request was for 14 phones and this additional request is for 34 more cell phones with “mike” capabilities only.

Resolution No. PW-54-09

Moved by Mr. Struthers and Seconded by Mr. Dishaw that the United Counties of Leeds and Grenville Roads Department is hereby authorized to request MIS to purchase/replace cell phones for the Public Works Department from Telus Communications at an estimated cost of \$17,495.11 which includes the cost of the monthly service plan, car chargers and belt clips. Carried.

4. Policy for Paved Shoulders

Mr. Shepherd indicated that the County does not have a policy on paved shoulders and believes that we need to formalize our position. For bicycle use, the Transportation Association of Canada standard is a two-metre strip to the right of the white line along the shoulder of a 80 km/h roadway. On much of County Road 2, that much space is not available and providing cyclists with a narrower paved shoulder has risks. Mr. Shepherd said that when considering paved shoulders it gets very expensive when you factor in curb, gutter, catchbasins, etc. and that it is difficult to recommend spending this kind of money on things that we really need instead of things we would like to have.

Mr. Shepherd briefly reviewed the approach in several of the neighbouring counties. South Frontenac Township has adopted a policy for paved shoulders on arterial roads using 1 ½ metres; Kingston does paved shoulders on all their regional roads, possibly narrower than a metre and a half while Stormont, Dundas and Glengarry uses one metre shoulders on all their new paving. Lanark has taken a similar position to UCLG whereby they are trying to stay away from paved shoulders as they feel it is not a good move from the cost and liability perspectives, and are also looking at options that are less expensive.

Ms. Anne Weir, Economic Development Coordinator, indicated that cycling is becoming an area of much discussion as there is a lot of growth in this area. The question however; is do we have the infrastructure to support the number of cyclists coming through our communities and how can we bring this into the economic development plan.

Mr. Gooch said that whatever decision is made that he would like to see consistency across the County.

Mr. Struthers indicated that perhaps a more strategic approach would be to establish certain roads for cycling in an attempt to not only accommodate cycling groups but those individuals in every community who wish to cycle. This idea was supported by other members of the Committee as it does have an economic impact on all our communities.

Mr. Shepherd felt that this was a good approach and that we could create a grid that covers the whole County and identify potential areas for cyclists. Ms. Weir concurred that we need to identify which roads strategically make the most sense. Additionally, we need to look at safety, traffic volumes, emerging traffic, etc., in an attempt to provide enhancements to our community but also be cognizant of the cost factor.

Mr. Thake suggested that AMO be contacted in an attempt to determine the sentiments across the province and that perhaps a licensing fee be issued to those individuals wishing to cycle just like boaters, etc.

By a showing of hands, it was agreed that Mr. Shepherd and Economic Development will meet to discuss and identify what roads would be potential candidates for cyclists as well as cost estimates. In addition, staff to poll the member municipalities to assist with identifying potential roads.

5. Approval to Sell Used Loader to Front of Yonge.

Mr. Shepherd asked for and by a showing of hands, received approval to sell a used loader to the Township of Front of Yonge. Price to be based on the price received for the one traded in 2008.

Quotations and Tender Report

1. Contract Award for 26-09 – for Two ½ ton four door pick up trucks – closes June 1, 2009.

Resolution No. PW-55-09

Moved by Mr. Thake and Seconded by Mr. Gooch that Contract No. 26-09 for the Purchase of Two ½ Ton Four Door Crew Cab Pick-Up Trucks be awarded to Gananoque Chevrolet at their low tendered bid price of \$51,582.24. Carried.

2. Contract Award for 28-09 – for the Supply and Installation Guide Rail – closes June 1, 2009.

Resolution No. PW-56-09

Moved by Mr. Thake and Seconded by Mr. Conley that Contract 28-09 for the Supply and Installation of Steel Beam Guide Rail and Adjustment of 3 Cable Guide Rail be awarded to Hughson Fencing and Guide Rail at their low tendered bid price of \$40,277.50. Carried.

3. Contract 16-09 for Roadway Resurfacing closes June 17, 2009.

To be presented at a Special Meeting of the Public Works Committee on June 18, 2009.

4. Contract for Bridge Rehabilitation – closes June 17, 2009.

To be presented at a Special Meeting of the Public Works Committee on June 18, 2009.

Standing Agenda Items

1. **County Road No. 43 Master Corridor Study – Verbal**

Mr. Shepherd provided a copy of the Minutes of Meeting of Wednesday, May 27, 2009 with AECOM, MTO, Municipality of North Grenville and the County. Mr. Shepherd reported that the process is going well; however, the four laning on the bridge continues to be a rather intricate process as there are lots of sides with lots of issues including Parks Canada and the Conservation Authority.

Mr. Shepherd added that they are doing a full environmental assessment and if challenged by the Ministry of Environment this could drag on for quite some time; however, if there are no contentious issues then it could go a lot faster.

5.8 County Buildings

1. Contract Award for 20-09 for Wall Cladding Repairs at Maple View Lodge.

Resolution No. PW-57-09

Moved by Mr. Haley and Seconded by Mr. Kinsella that Contract No. 20-09 for Wall Cladding Repairs at Maple View Lodge be awarded to Norgaard Construction at their low tendered bid price of \$8,662.00, all of which meets the required specifications as set out in the respective tender documents and is within the parameters set out in the 2009 Budget (2009 Budget amount is \$14,000). Carried.

2. Spencerville Garage Addition and Renovations

Mr. Shepherd reported that the addition and renovations continue and the project is going very well.

3. Property Exchange – Elgin EMS / Phillippsville Roads Garage.

Mr. Shepherd reported that the paperwork has been sent to the solicitor to finalize the exchange and once this is done the demolition and construction will begin.

5.9 Asset Management – No Report.

6. Information Items Available Upon Request

7. Sub Committee, Special and Ad Hoc Committee Reports – No Reports.

8. Unfinished Business

Action Item List for Public Works (attached)

9. New Business

- 1. Mr. Gooch expressed his concern over the possibility of a Summer Election and the effect that it could potentially have on the stimulus program. He asked that the Warden prepare something for the newspaper expressing our concerns and forward this to Gord Brown's Office as well as bring it forward at the Warden's Caucus. Mr. Holman asked Mr. Gooch to prepare a Motion for presentation at tomorrow's Governance and Finance Committee meeting.**

10. Other Business

- 1. Mr. Shepherd reported that he had just received a letter from Edwardsburgh/Cardinal regarding Council's decision on the turn lanes in Johnstown at the Bridgeview Marina and the Port and will bring it forward at the next Public Works Committee meeting.**

11. By-laws (notice of)

- 1. Notice of By-Law to appoint a Weed Inspector for the United Counties of Leeds and Grenville.**

Mr. Shepherd reported that Mr. Larry Sudds has been hired to replace Mr. Keith Hinton. Mr. Sudds is a retiree of the Border Services as well as a retired police officer who has the applicable personality and it is felt that he will fit in quite well.

12. Chair's Announcements

13. In Camera

14. Media Question Period

- 1. Mr. Nick Gardiner apologized for arriving late and in response to an inquiry, Mr. Shepherd reported that neither the County nor the Township will be proceeding with a light for pedestrians in Cardinal at this time.**

15. Adjournment

Resolution No. PW-58-09

Moved by Mr. Haley and Seconded by Mr. Conley that the United Counties Leeds and Grenville Public Works Committee Meeting does now adjourn to meet again on Wednesday, July 8th, 2009. Carried.

ACTION ITEM – MEETING NAME

(List to be updated immediately after each meeting)

Date	Item	Descriptive	Assigned To:	Expected Completion
1. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Preparation of a County Drainage Policy	Staff is directed to collect drainage policies including formats for drainage agreements and reference to the Drainage Act with respect to agreement drains and drainage rights of the County.	Peter Randall and Les Shepherd	2009
2. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Traffic Study on County Road No. 29	Staff to arrange for an independent firm to provide a traffic study on County Road No. 29.	Les Shepherd	2009
3. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Re-designation of County and Township Roads	To be discussed as part of the Service Delivery Review. May result in a long term concept over the next few years.	Public Works Department and Public Works Committee	Long Term
4. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	County Policy on Oversized Loads	Staff to develop a County Policy for oversize loads which will align with Eastern Ont.	Les Shepherd	Long Term To be discussed at May 21, 2009 Eastern Ont. County Eng. Mtg.
5. December 5 th , 2007	County wide Development Charge By-law	Staff to prepare a County wide Development Charge By-law for review by Public Works Committee	Les Shepherd and Sandy Hay	Bring Forward April 2010
6. January 9 th , 2008 PWC	Photo Radar	Public Works Committee requested Mr. Shepherd review the deployment of a County photo radar and forward information and feasibility to the Municipalities for comment.	Les Shepherd	Ongoing
7. February 6, 2008	Request by Township of Augusta for a reduced speed zone in the area of Maynard from Blue Church Rd to Merwin Lane.	Mr. Shepherd to provide a feasibility report and an estimated cost for the proposed left hand turn lane on Cty Rd 26.	To be discussed at a Future Public Works Committee Meeting	Ongoing