

THE UNITED COUNTIES OF LEEDS AND GRENVILLE

PUBLIC WORKS COMMITTEE MINUTES

Wednesday, March 4th, 2009
9:00 a.m.

The Public Works Committee met in the County Council Chambers, Counties Administration Building.

Members Present: Ron Holman, Mel Campbell
Doug Struthers, Larry Dishaw,
Bill Thake, Bill Gooch,
Frank Kinsella, John Conley,
Jim Pickard, Christian Kroeger

Staff Present: Steve Silver, Les Shepherd, Nigel White, Sandy Hay,
Karen Fraser, Debbie Williams, Cindy Casselman

Media Present: Nick Gardiner, Recorder and Times

Absent: Roger Haley, Geoff McVey

1. Opening Remarks

The meeting was called to order at 9:00 a.m. Additions to the Agenda included the Canada Build Fund, Final Septage Report and a Budget Report under "New Business" as well as a Notice of a By-Law for a Speed Reduction on County Road No. 44.

2. Disclosure of Interest

3. Adoption of Committee Minutes – Wednesday, February 4th, 2009.

Resolution No. PW-19-09

Moved by Mr. Thake and Seconded by Mr. Struthers that the Minutes of the Public Works Committee Meeting held on February 4th, 2009 be approved and that the Chair be authorized to sign the said minutes. Carried.

Resolution No. PW-20-09

Moved by Mr. Conley and Seconded by Mr. Thake that the Public Works Committee Agenda for Wednesday, March 4th, 2009 be approved as amended. Carried.

4. Delegations

Mr. Patrick Sayeau, Councillor, Ward 2, Township of Edwardsburgh/Cardinal regarding County Road #2 – resurfacing and concerns about the heavy truck traffic on Commerce Drive to Hwy 16.

Mr. Sayeau presented the details of his presentation a copy of which is attached. After some discussion, it was determined that Mr. Shepherd will provide a detailed report and bring forward to the Public Works Committee meeting in April.

5. Departmental Correspondence and Reports

5.1 Forestry Department

Forestry Correspondence

Forestry Report – No Report

5.2 Planning Department

Planning Correspondence

Planning Report – No Report.

5.3 GIS Department

GIS Correspondence

GIS Report

Mrs. Fraser provided a “functionality” demonstration of the GIS viewer. She encouraged the Committee to talk to their staff about advancing their GIS capabilities in an effort to move forward. Mrs. Fraser noted that she and her staff will be doing training after the installation of the viewer upgrade is complete as time permits. Mr. Holman said that he and his staff use the GIS system all of the time which saves time when processing applications and during planning meetings, etc. and thanked Mrs. Fraser and her staff.

Mrs. Fraser noted that she will do another presentation at the Public Works Committee meeting in April.

5.4 Waste Management

Waste Management Correspondence

Waste Management Report – No Report

5.5 9-1-1 Civic Addressing

9-1-1 Civic Addressing Correspondence

9-1-1 Civic Addressing Report – No Report

5.6 Public Works Committee Administration

1. Service Delivery Review – No Report

5.7 Roads

Correspondence

- 1. Letter to Mr. Silver from Benoit Bechard, Regional Supervising Coroner for Ontario East – Kingston regarding fatal accident on County Road 42 on June 18, 2006 – Mr. Shepherd indicated that this was for information purposes only.**
- 2. Letters to Mr. Shepherd from Constance Agnew, LGL Limited regarding Hwy 15 improvements in the Township of Rideau Lakes and the Township of Leeds and the Thousand Islands. – It was noted that a presentation was made to the Minister at Good Roads and that we are waiting to hear back from them.**
- 3. Letter to Mr. Silver from D. McKinstry re County Road No. 2 – This was covered under Delegations. Mr. Shepherd to do a detailed report which will be presented at the Public Works Committee meeting in April.**
- 4. Letter to Mr. Shepherd from Mr. Simpson re County Road No. 26 – Notice of By-Law to Assume and Dedicate the Said Land for Road Purposes.**

Standing Agenda Items

1. County Road No. 43 Corridor Master Plan

Mr. Shepherd commented that the first public information session is scheduled for March 5th from 4:00 – 8:00 p.m. in North Grenville at the

Municipal Centre. He encouraged everyone to attend and said that they are seeking input from the public, businesses, etc.

Mr. Shepherd indicated that he and Karen Dunlop had met at the end of February with the consultant – AECOM to go over the final details on the design for the Pinehill road roundabout and as soon as he and Mrs. Dunlop provide their final comments to AECOM, they will be ready to go to tender.

Roads Report

1. Quotation and Tender Report – No Report

5.8 County Buildings – No Report.

5.9 Asset Management – No Report.

6. Information Items Available Upon Request

7. Sub Committee, Special and Ad Hoc Committee Reports – No Reports.

8. Unfinished Business – No Report.

9. New Business

9.1. Budget Presentation – Mr. Shepherd

Mr. Shepherd provided a budget presentation which included a summary of corrections to the initial budget report presented in February as well as a summary of additions. It was agreed that the “summary of corrections” numbers be given to Finance who will adjust the Public Works Budget accordingly. Depending on the “revised” budget numbers, the Committee can then decide on any additional work that could potentially be done this year.

9.2. Canada Build Fund

It was noted that some of the larger projects like County Road 47 at Seeley’s Bay and the Rideau, Saunders and Clothier project in North Grenville would be good candidates for this funding as well as any potential bridge projects. Applications will be submitted to the Canada Build Fund once we receive more clarity on the types of projects that can be submitted and whether they need to be shovel ready or not.

Mr. Gooch asked that with all of the work to be done, did Mr. Shepherd feel that he had enough staff. Mr. Shepherd indicated that some of the projects were being administered through Consultants and that he is looking at hiring one more technical person and the plan is to have two crews running this year. It was agreed that the Townships and the County communicate with each other with respect to upcoming projects to avoid any duplication of work.

With respect to borrowing for some of the work, it was noted that because there are so many uncertainties that it is one thing to borrow against what has been committed in gas tax dollars; however, it is another thing to start to debenture but perhaps the concept is worth looking at.

9.2.3 Final Septage Report

Mr. Shepherd reported that the “final” Septage Report should be the basis for any environmental assessments and assist in making decisions on whether we wish to spend \$10M on a sewage plant or implement things that are very easy to do. The province is not pushing this at the present time; however, we are a couple of steps ahead of the game with what we have accomplished to date. He went on to say that it is premature to do anything right now as haulers can still move waste. Mr. Kinsella expressed his desire to keep this at the County level as opposed to the various townships each going their own way.

9. Other Business

11. By-laws (notice of)

- 1. Notice of By-Law to Authorize the Acceptance of a Certain Deed of Land and to Assume and Dedicate the Said Land for Road Purposes on County Road 5 in the County of Leeds.**
- 2. Notice of By-Law to Authorize the Acceptance of a Certain Deed of Land and to Assume and Dedicate Said Land for Road Purposes on County Road 26 in the County of**
- 3. Notice of By-Law for a Speed Reduction in front of Fire Hall in North Grenville on County Road 44.**

12. Chair’s Announcements

13. In Camera

14. Media Question Period

15. Adjournment

Resolution No. PW- 21-09

**Moved by Mr. Struthers and Seconded by Mr. Thake that the United Counties
Leeds and Grenville Public Works Committee Meeting does now adjourn to meet
again on Wednesday April 8th, 2008. Carried.**

ACTION ITEM – MEETING NAME

(List to be updated immediately after each meeting)

Date	Item	Descriptive	Assigned To:	Expected Completion
1. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Preparation of a County Drainage Policy	Staff is directed to collect drainage policies including formats for drainage agreements and reference to the Drainage Act with respect to agreement drains and drainage rights of the County.	Peter Randall and Les Shepherd	2009
2. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Traffic Study on County Road No. 29	Staff to arrange for an independent firm to provide a traffic study on County Road No. 29.	Les Shepherd	2009
3. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Re-designation of County and Township Roads	To be discussed as part of the Service Delivery Review. May result in a long term concept over the next few years.	Public Works Department and Public Works Committee	Long term
4. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	County Policy on Oversized Loads	Staff to develop a County Policy for oversize loads which will align with Eastern Ont.	Les Shepherd	Long term
5. December 5 th , 2007	County wide Development Charge By-law	Staff to prepare a County wide Development Charge By-law for review by Public Works Committee.	Les Shepherd and Sandy Hay	Ongoing
6. January 9 th , 2008 PWC	City of Ottawa Transportation Master Plan Update	Public Works Committee recommended that Mr. Hay and Mr. Shepherd attend Ottawa's Transportation Master Plan meetings as representatives of County Council and report back to County Council.	Les Shepherd and Sandy Hay	Ongoing for duration of Ottawa's Transportation Master Plan
7. January 9 th , 2008 PWC	Photo radar	Public Works Committee requested Mr. Shepherd review the deployment of a County photo radar and forward	Les Shepherd	Ongoing

		information and feasibility to the Municipalities for comment.		
8. February 6/08	Request by Township of Augusta for a reduced speed zone in the area of Maynard from Blue Church Rd to Merwin Lane	Mr. Shepherd to provide a feasibility report and an estimated cost for the proposed left hand turn lane on Cty Rd 26.	To be discussed at a Future Public Works Committee Meeting	Ongoing