

THE UNITED COUNTIES OF LEEDS AND GRENVILLE

PUBLIC WORKS COMMITTEE MINUTES

Wednesday, January 7th, 2009
9:00 a.m.

The Public Works Committee met in the County Council Chambers, Counties Administration Building.

Members Present: Ron Holman, Chair
Jim Pickard, Mel Campbell
Doug Struthers, Larry Dishaw,
Bill Thake, Roger Haley,
Bill Gooch, Frank Kinsella,
John Conley

Staff Present: Les Shepherd, Geoff McVey, Sandy Hay,
Karen Fraser, Cindy Casselman

Also Present: Mr. Larry Lockyer, Mr. Kingsley Grant, Mr. Wayne Hunt,
Mr. Christian Kroeger, Chair, Landfill Liaison Committee

Absent: Steve Silver, Debbie Williams

Media Present: Mr. Jack Walker, Recorder and Times

1. Election of the 2009 Committee Chair and Vice-Chair for the Public Works Committee

Mr. Campbell called the meeting to order at 9:00 a.m.

Mr. Campbell called for nominations for the position of Chair of the Public Works Committee for 2009.

Mr. Dishaw nominated Mr. Conley. Mr. Haley seconded the nomination.

Mr. Pickard nominated Mr. Holman. Mr. Struthers seconded the nomination.

Mr. Campbell called for nominations a second and third time.

Mr. Thake moved that the nominations be closed. Mr. Pickard seconded the motion.
Carried.

Ballots were distributed, collected and counted by Mr. Shepherd and Mr. White. Mr. Shepherd advised that Mr. Holman had gained the majority votes.

Mr. Holman took the Chair and called for nominations for the position of Vice Chair for the Public Works Committee.

Mr. Dishaw nominated Mr. Conley. Mr. Thake seconded the nomination.

Mr. Holman called for nominations a second and third time. No other nominations were received.

Mr. Conley accepted the position of Vice Chair for 2009.

Resolution No. PW-01-09

Moved by Mr. Gooch and Seconded by Mr. Campbell that the Public Works Committee has appointed Ron Holman as Chairperson of the Public Works Committee and has appointed John Conley as Vice Chairperson for the Year 2009. Carried.

1. **Opening Remarks**
2. **Disclosure of Interest**
3. **Adoption of Committee Minutes – Wednesday, December 3rd, 2008**

Mr. Kinsella asked about two items that were recorded on page seven regarding a meeting with Lafleche and if the final Septage Report had been received. Les Shepherd responded that there will be a meeting with Lafleche on Friday, January 7, 2009 here at 25 Central. Mr. Holman indicated that Septage will be covered under new business.

Mr. Kinsella asked if Mr. Dishaw had forwarded the whereas letter to each Municipality to adopt shoulder paving and it was noted that the letter is in the mail.

Resolution No. PW-02-09

Moved by Mr. Dishaw and Seconded by Mr. Gooch that the Minutes of the Public Works Committee Meeting held on December 3rd, 2008 be approved and that the Chair be authorized to sign the said minutes. Carried.

Adoption of January 7th, 2009 - Public Works Committee Agenda

The Agenda was adopted with the request of the following additions: 401 Service Centres by Mr. Haley under New Business; Request to Purchase the Professional Level of Orion by Karen Fraser under GIS and Landfill Liaison Committee by Chris Kroeger under Waste Management.

Resolution No. PW-03-09

Moved by Mr. Haley and Seconded by Mr. Dishaw that the Public Works Committee Agenda for Wednesday, January 7th, 2009 be approved as amended. Carried.

4. Delegations – No Report**5. Departmental Correspondence and Reports****5.1 Forestry Department****Forestry Correspondence****1. Limerick Forest Update Report.**

Mr. McVey reported that with respect to Conifer Plantation Thinning that Heideman Forest Services has not yet started because of weather conditions being mild but hopefully will commence very soon. The Ontario Trails Council information that was requested at the last meeting has been circulated and additional information can be obtained on a CD if desired. Content for the new Limerick Forest website is to be downloaded onto the website template very soon and the site will be available for comments/editing before being released to the public and the site will remain as www.limerickforest.ca.

Resolution No. PW-04-09

Moved by Mr. Struthers and Seconded by Mr. Thake that the Limerick Forest Update Report be accepted as presented. Carried.

5.2 Planning Department**Planning Correspondence****Planning Report****1. Land Division Committee – Follow-up from Last Month’s Meeting**

Les Shepherd noted that the Committee had approved a recommendation at the last Public Works Committee meeting to proceed with the new process once each Municipality had an opportunity to review the new process with their respective Councils. Since there were no objections or recommendations from the Member Municipalities, the Committee was asked to consider this as notice of by-law for implementation to be presented at the January County Council meeting.

It was noted that Mr. Silver has been in touch with the Land Division Committee with the progress to date.

5.3 GIS Department

GIS Correspondence

GIS Report

1. Request to Purchase the Professional Level of Orion

Mrs. Fraser indicated that Orion software was updated in 2005 and that a new upgrade is required in order to meet the standards of the corporate infrastructure. Mrs. Fraser asked for and received approval to purchase the upgrade.

There was concern expressed by the group; however, with respect to “preapproving” anything prior to the completion of the 2009 budget, particularly during such tough economic times and what appears is going to be a difficult budget year.

Mrs. Fraser assured the group that the GIS budget would absorb this cost without an overall increase.

Resolution No. PW-05-09

Moved by Mr. Thake and Seconded by Mr. Struthers that the Public Works Committee authorizes GIS to honour the proposal from Orion Technologies to purchase Onpoint Professional Software before February 2009 and prior to budget approval. Carried.

5.4 Waste Management

Waste Management Correspondence

Waste Management Report

1. 2008 Household Hazardous Waste Collection Program Report

Mr. McVey indicated that we had almost the same number of vehicles (i.e. 11 fewer vehicles than 2007, but with considerably more waste collected as per Drain-All reports) participating in the program as last year which represented 1102 households. Mr. McVey reported that our total costs to the County for hosting the two collection events have dropped to approximately \$49,500.00 from approximately \$60,000.00 because of the MHSW Agreement with Stewardship Ontario. He reported that Drain All has done an excellent job and their expertise was much appreciated. Drain-All confirmed just a day or so ago that the final cost to process the PCB’s collected at the North Grenville event will be \$1,900.00.

Mr. McVey reported that our Contract with Drain-All has expired and recommended that a contract extension be negotiated with them for presentation at the February Public Works Committee meeting. Mr. White said that he would ensure that the purchasing policy is adhered to when entering into such an agreement.

Mr. McVey also recommended reviewing the dates hosted by the County so that there are no conflicts and so that they are spaced out in a logical fashion over the year. Mr. McVey will bring potential dates back to the February Public Works Committee meeting for review and discussion.

Mr. McVey indicated that a common request from the public was what to do with electronic waste; however, at this time the province does not consider electronic equipment to be hazardous waste. Mr. Thake said that in the former Township of Bedford and South Frontenac their landfill site has a box where you can dispose of your electronic equipment free of charge. Mr. Thake said that he would follow-up to see who they use and report back to the Committee.

Resolution No. PW-06-09

Moved by Mr. Struthers and Seconded by Mr. Dishaw that the Household Hazardous Waste Collection Program Report be received as presented and that a contract extension be negotiated with Drain-All (subject to our purchasing policy) for presentation at the February Public Works Committee meeting. Carried.

2. Landfill Liaison Committee

Mr. Kroeger reported that Jim Ilett with the Landfill Liaison Committee had resigned. He expressed his appreciation for Mr. Ilett's involvement over the last 20 years first on the Public Liaison Committee and then on the Landfill Liaison Committee.

That Committee requested that Warden Campbell send Mr. Ilett a letter of appreciation for his years of service.

5.5 9-1-1 Civic Addressing

9-1-1 Civic Addressing Correspondence

9-1-1 Civic Addressing Report – No Report

5.6 Public Works Committee Administration

1. Service Delivery Review – No Report

5.7 Roads

Correspondence

1. Letter and Attachment from Mr. John Auer to Mr. Shepherd concerning speeding and traffic on County Road 10.

Mr. Shepherd reported that Mr. Auer is requesting extra signs be posted along County Road 10 to address speeding and traffic concerns. Mr. Shepherd believes that extra signs will not have much effect and that he doesn't want Westport to become a sign shop but was open to suggestions to the contrary. Mr. Thake said that we would like Mr. Shepherd to attend an upcoming Council meeting in the spring to address this issue.

2. Renewal of CVOR (Commercial Vehicle Operator's Registration) Certificates

Mr. Shepherd reported that this is an information item only and that starting December 1, 2008 all CVOR certificates will be assigned an expiry date. This means that anyone owning and operating a commercial vehicle over 4500 kilograms will have to renew their CVOR certificates every year which will mean tighter enforcement, more inspections and fines if this is not adhered to.

3. E-mails from Larry Lockyer regarding ATV's on County Roads and Report from Mr. Shepherd including Attachment 1 and Attachment 2 regarding same.

Mr. Shepherd commented that his report is fairly detailed and that his recommendation had not changed since 2004. He believed then and still believes that it is not a good idea to allow ATVs on county roads because of safety and maintenance concerns. The County/Municipality may; however, consider limited access to a specific section, on a trial basis, subject to satisfactory resolution of all safety and nuisance concerns.

Mr. Struthers indicated that he supported the County's current policy and said he wasn't interested in county roads becoming the trail system for ATVs.

Mr. Gooch said that in North Grenville they have allowed ATV's on some of their rural roads that are not heavily travelled for the past eight years without any problem with damage or liability. He said that we subsidize them the same way we do hockey, curling, baseball etc., and this is just another form of recreation and it is one of the reasons people move to rural areas.

Mr. Kinsella noted that Leeds and the Thousand Islands has taken a similar approach as North Grenville to allow ATVs on roads where there is not a high volume of traffic and that most ATV users are very responsible. He indicated that in the beginning, the snowmobile groups were not well organized but today we see much more responsible use of

snowmobiles and he believes that over time, the same will hold true for the ATV groups.

There was concern expressed by Mr. Haley and Mr. Campbell with respect to enforcement and liability issues as you always get some bad apples in every group. When abuse happens, ski trails are damaged; crops and ditches get ruined and people get hurt.

Mr. Shepherd reiterated that he believes if you allow this to happen, enforcement will become even more difficult with more ATVs on county roads. In addition to enforcement, there will be more damage caused to the shoulders on the roads requiring greater maintenance by the Roads Department driving up costs.

Kingsley Grant – Front of Yonge Township said he didn't agree that we would see many more ATVs on the road if the County would allow this on a trial basis. He went on to say that his neighbour can't even go down the road on his ATV to plow his driveway because he would be breaking the law. He said the reason people have to go on private land is because if we go on the road we are breaking the law and that snowmobilers can but ATVs can not. He said that by-laws implemented by the County could be built around Off Road Vehicles Act and the Highway Traffic Act allowing Municipalities the ability to modify or add to the regulations to reflect any unique situations in each Township. He noted that enforcement will then be done largely by the ATV peer group demonstrating that to ride an ATV is a privilege not a right and if the rules are not followed then that privilege will be taken away.

Larry Lockyer said that the group is not looking to have access on high volume roads and that they are only looking to access certain roads to allow them to link with existing trails. He said at the present time, they are not sure where all road allowances are and that snowmobiles didn't know at the beginning either and that over time they will approach landowners. He agreed that there will always be people who will break the rules and that those individuals driving cars are no different. He went on to say that they are just a bunch of old people who enjoy this type of recreation. He urged the Committee to put the bylaws in place on a trial period of one year. He said that the provincial government has made municipalities responsible for allowing ATVs on their roads and that they have been told by the OPP that it is against the law to use the roads because there are no bylaws in place in particular Townships.

Mr. Shepherd indicated that the current policy does support approval for access to specific roads where/when requested; however, the group must come up with a proposed trail system in order for that to happen.

Wayne Hunt then requested that every Township give him a detailed map with property owner's names on it so that he can then put a sub-

committee together in each Township. He said that he would be willing to work hard on this.

Resolution No. PW-7-09

Moved by Mr. Struthers and Seconded by Mr. Haley that the Public Works Committee reaffirms the policy statement approved in February 2004 as follows: ATV access to the municipal road system is generally not acceptable. Where it can be demonstrated that a specific section to a municipal road is required to complete an established, trail system, the County/Municipality may consider limited access to that specific section, on a trial basis, subject to satisfactory resolution of all safety and nuisance concerns. Carried.

Standing Agenda Items

1. County Road No. 43 Master Corridor Study – Agreement with AECOM.

Mr. Shepherd reported that the Agreement with AECOM was a standard agreement for consulting services and a Notice of By-Law to enter into an Agreement with them was attached.

It was noted that we had received three bids and while AECOM were not the lowest bidders on a total cost basis, the cost per amount of work was the least as they proposed more hours than the others. In addition, they have specialty people in house such as an archeologist which was another reason that they were chosen.

2. Ethanol Plant Construction, County Road No. 2 at Johnstown – Verbal

Mr. Shepherd noted that the easement documents were signed and had gone back to the Greenfield Office. He said that our involvement is now finished and reported that this will be removed as a standing agenda item.

Mr. Dishaw reported that all systems are a go and that they're moving forward and producing more ethanol than they had initially estimated. Mr. Dishaw noted that Edwardsville/Cardinal has had numerous inquiries from individuals wishing to purchase land within their Industrial Park as a result of the Ethanol Plant and will be dealing with the proposals over the next few months.

Roads Report

1. Construction Update Report:

Mr. Shepherd indicated that there was very little to report as there has been no new construction since the last meeting. Mr. Holman asked if the change in

the price of crude oil has made an impact on road treatment pricing. Mr. Shepherd said that if prices remain stable we could see some potential savings as fuel prices play a big role in everything we do. It was noted that it would be wise to proceed with the tender process this year as soon as possible.

2. Quotations and Tenders – No Report.

3. County Road 38 Surface Treatment Report

Mr. Shepherd reported that he tried to address the many concerns in his report which recommends that surface treatment be a viable option on roads with less than 1,000 vehicles per day and that it be the standard for roads with less than 500 vehicles per day.

When asked about built up areas and towns where there are a lot of residents, Mr. Shepherd indicated that it would be recommended to continue to use hot mix if possible.

Mr. Gooch suggested that at budget time, when cost estimates are being done that perhaps Mr. Shepherd could use best case scenarios as opposed to worst case scenarios as the roads in North Grenville that have been surface treated have held up extremely well and better than what was indicated in the model contained in Mr. Shepherd's report.

Mr. Haley asked about the chip sealing done on Hwy 2 as there are quite a few cracks in it. Mr. Shepherd indicated that when going over old pavement, cracks are expected and it is his belief that we will get 6-8 more years out of the road. He said that the road tends to toughen up after the second year. Mr. Shepherd explained that we expect cracks to reflect through and high spots to be peeled off during snow plowing. The patrol supervisor recently moved a less aggressive plow to that section of road to try to minimize the damage.

The general consensus around the table was that most people would rather drive on a road that has been surface treated as you get a much better grip and that the base of a road is the key.

Mr. Shepherd will follow up by sending Mr. and Mrs. Danner a copy of the report with a letter.

Resolution No. PW-8-09

Moved by Mr. Thake and Seconded by Mr. Struthers that the Public Works Committee recommends that surface treatment be considered as a viable paving option on county roads with less than 1,000 vehicles per day and that it will be considered the standard pavement type on county roads with less than 500 vehicles per day.

It is further recommended that slurry seal and microsurfacing shall be the standard re-sealing products for all pavement types. Carried.

5.8 County Buildings

Mr. Shepherd reported that there had been a break in a sprinkler water pipe at Maple View Lodge on Tuesday, January 6th at approximately 3:00 p.m. Vipond, the Company that maintains the system pressure tested the pipe system in the fall. Mr. White reported that an insurance adjustor will be at the Lodge today. A more detailed report will follow at Thursday's Governance and Finance meeting.

5.9 Asset Management Update Report – No Report

6. Information Items Available Upon Request

1. Rideau Lake Heritage Committee

Mr. Kinsella indicated that he had information pertaining to the Committee including who is making contributions to it.

7. Sub Committee, Special and Ad Hoc Committee Reports – No Reports.

8. Unfinished Business

1. City of Ottawa – Transportation Master Plan

Mr. Shepherd indicated that he has not had time to monitor this item and asked that it be removed from the Action Item List. Mr. Gooch suggested that it be left in Mr. Shepherd's hands to continue to receive the information and decide if we should be involved.

9. New Business

1. Service Centres

Mr. Haley reported that MTO is dragging their heels with respect to the Service Centre renovations in Mallorytown. He has addressed his concerns with Steve Clark from Mr. Runciman's office because the Service Centres in Morrisburg and Trenton are both closed and with renovations being done in Mallorytown it will mean no fuel stops along the 401 between Joyceville Road and the Quebec border because Cardinal has a stop but it's off the highway. Mr. Haley has spoken to both Mrs. Dodge from Prescott and Mr. Henderson from Brockville and they are both concerned about a potential problem with truck traffic coming off of the highway. It was noted that the involvement of our local

MPP is a good place to start and that this should be discussed at the upcoming Joint Services Committee meeting as well.

2. Septage Final Report

Mr. Shepherd reported that he has still not received a final copy of the Septage Report and that the final bill will not be paid until such time as we do.

Mr. Gooch indicated that we have waited a long time for the report and that it is critical to future economic development.

It was agreed that Mr. Shepherd will forward the “draft” Septage Report to Committee members and that he will follow up with the Consultant and apply pressure by way of a formal letter.

10. Other Business

Mr. Gooch, Mr. Campbell and Mr. Silver attended a meeting on January 6th in Ottawa to discuss the Initial Proposed Standard for Accessible Information and Communication. Attendees were asked to provide feedback on the proposed standard that is about removing or preventing barriers that limit the participation of more than 1.5 million Ontarians with disabilities in the life of our communities.

It was felt amongst the participants, that there is still a great deal of work to be done in this area before the proposed standard becomes legislation which has already passed its second reading. The feeling is that unless we make our voices heard that this is a done deal. Members were encouraged to read the report because if this is imposed on smaller municipalities the costs are huge.

Mr. Shepherd expressed the opinion that the Accessibility Advisory Committee would be supportive of the views expressed as this is something that cannot be fixed overnight. In addition, the province isn't making any efforts to be in compliance with this. Mr. Shepherd said that he feels that what is lacking is the willingness to prioritize disabilities. For example, those requiring brail might only represent .5% of the overall 20% of the population with disabilities and yet all printed material must be made available. Trying to cover the whole range of disabilities and services with broad legislation does not make any sense.

It was agreed that a motion be brought forward at tomorrow's Governance and Finance Committee meeting and that this could be addressed at the Warden's Caucus in February 2009 and that we get AMO involved as well as our local Chambers of Commerce.

11. By-laws (notice of)

- 1. Notice of By-Law to rescind By-Law No. 06-59 to delegate consent granting authority to a committee of local municipal planners and the County Planner**

of the United Counties of Leeds and Grenville in accordance with Sections 54 (4), 54 (7), and 56 (1) and 56 (2) of the Planning Act, R.S.O. 1980 as amended.

- 2. Notice of By-Law to authorize the execution of an agreement between the United Counties of Leeds and Grenville and AECOM to undertake a Class Environmental Assessment for widening of the County Road 43 Corridor through Kemptville.**

12. Chair's Announcements

13. In Camera

14. Media Question Period

15. Adjournment

Resolution No. PW-9-09

Moved by Mr. Haley and Seconded by Mr. Conley that the United Counties of Leeds and Grenville Public Works Committee Meeting does now adjourn to meet again on Wednesday February 4th, 2008. Carried.

ACTION ITEM – MEETING NAME

(List to be updated immediately after each meeting)

Date	Item	Descriptive	Assigned To:	Expected Completion
1. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Preparation of a County Drainage Policy	Staff is directed to collect drainage policies including formats for drainage agreements and reference to the Drainage Act with respect to agreement drains and drainage rights of the County.	Peter Randall and Les Shepherd	2009
2. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Traffic Study on County Road No. 29	Staff to arrange for an independent firm to provide a traffic study on County Road No. 29.	Les Shepherd	2009
3. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Re-designation of County and Township Roads	To be discussed as part of the Service Delivery Review. May result in a long term concept over the next few years.	Public Works Department and Public Works Committee	Long term
4. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	County Policy on Oversized Loads	Staff to develop a County Policy for oversize loads which will align with Eastern Ont.	Les Shepherd	Long term
5. December 5 th , 2007	County wide Development Charge By-law	Staff to prepare a County wide Development Charge By-law for review by Public Works Committee.	Les Shepherd and Sandy Hay	Ongoing
6. January 9 th , 2008 PWC	City of Ottawa Transportation Master Plan Update	Public Works Committee recommended that Mr. Hay and Mr. Shepherd attend Ottawa's Transportation Master Plan meetings as representatives of County Council and report back to County Council.	Les Shepherd and Sandy Hay	Ongoing for duration of Ottawa's Transportation Master Plan
7. January 9 th , 2008 PWC	Photo radar	Public Works Committee requested Mr. Shepherd review the deployment of a County photo radar and forward	Les Shepherd	Ongoing

		information and feasibility to the Municipalities for comment.		
8. February 6, 2008	Request by Township of Augusta for a reduced speed zone in the area of Maynard from Blue Church Rd to Merwin Lane	Mr. Shepherd to provide a feasibility report and an estimated cost for the proposed left hand turn lane on Cty Rd 26.	To be discussed at a Future Public Works Committee Meeting	Ongoing