

THE UNITED COUNTIES OF LEEDS AND GRENVILLE

PUBLIC WORKS COMMITTEE MINUTES

Wednesday, July 8th, 2009

9:00 a.m.

The Public Works Committee met in the County Council Chambers, Counties Administration Building.

Members Present: Ron Holman, Mel Campbell,
Doug Struthers, Larry Dishaw,
Bill Thake, Bill Gooch,
Frank Kinsella, John Conley
Jim Pickard
Christian Kroeger

Members Absent: Roger Haley

Staff Present: Steve Silver, Les Shepherd, Sandy Hay, Kevin Spencer,
Karen Fraser, Geoff McVey, Cindy Casselman

1. Opening Remarks.

The meeting was called to order at 9:00 a.m. Mr. Holman noted that three additional items had been added to the Agenda including paved shoulders on County Road 2 – Infrastructure Funded Project, a Health and Safety concern with respect to mowers and the Hazardous Materials Vehicle obtained from Invista.

2. Disclosure of Interest.

3. Adoption of Committee Minutes – Wednesday, June 3rd, 2009.

Resolution No. PW-63-09

Moved by Mr. Conley and Seconded by Mr. Kinsella that the Minutes of the Public Works Committee Meeting held on June 3rd, 2009 be approved and that the Chair be authorized to sign the said minutes. Carried.

Resolution No. PW-64-09

Moved by Mr. Conley and Seconded by Mr. Thake that the Public Works Committee Agenda for Wednesday, July 8th, 2009 be approved as amended. Carried.

4. Delegations – None.

5. Departmental Correspondence and Reports

5.1 Forestry Department

Forestry Correspondence

1. Forestry Report

Mr. McVey presented the details of his report. He reported that funding applications had been sent to the Infrastructure Stimulus Fund, the Recreational Infrastructure Canada (RinC) program and to the National Trails Coalition (NTC). He reported that while the Infrastructure Stimulus Fund and RinC applications for the Chalet were not successful, he is waiting to hear back from the NTC application that was submitted in partnership with the Ontario Federation of Trail Riders (OFTR).

Mr. McVey reported that the P&G Community Cleanup Day was successful.

He indicated that two students have begun work with the Limerick program and will continue to August 28th. With respect to Friends of Limerick – a lecture on the identification of amphibians and reptiles was held in Merrickville on June 17th at the Sam Jakes Inn and was well attended. The new Limerick Forest Communications Package will be used to help promote the Limerick program to various organizations, recreational user groups, educational institutions, municipalities and partners.

Resolution No. PW-65-09

Moved by Mr. Conley and Seconded by Mr. Thake that the Limerick Forest Update Report be received as presented. Carried.

5.2 Planning Department

Planning Correspondence

1. Letter to Ms. Jill Eagle, Merrickville-Wolford from Sandy Hay re Notice of Application for a Plan of Subdivision – **for information only.**

2. Letter to Sheldon Laidman re Notice of Draft Approval of the J.A. Gallipeau Subdivision – **for information only.**

Mr. Hay was asked to provide an update for the next Public Works Committee meeting on the new Land Division Committee Structure and how the activity level compares to that of last year.

Planning Report – No Report

5.3 GIS Department

GIS Correspondence

1. **E-Mail to Karen Fraser from Daniel Houle dated June 22, 2009.**

Mrs. Fraser said that she would like to take part in the Microsoft Canada Evidence Program as our involvement in this case study would see the County receive recognition for their innovative business and technology practices.

2. **Orion Technology – Information from James F. Kennedy – for information purposes only.**

GIS Update Report

Mrs. Fraser presented the details of her report. The report was received as presented.

Resolution No. PW-66-09

Moved by Mr. Kinsella and Seconded by Mr. Gooch that the GIS Update Report be received as presented. Carried.

5.4 Waste Management

Waste Management Correspondence

Waste Management Report

1. **Meeting Notes – Waste-to-Energy Ad Hoc Committee – May 26/09 were presented as information.**

Mr. Silver indicated that he has not heard back from Catherine Loriot, Project Officer, Green Municipal Fund; however he will continue to try and

reach her to schedule a time to meet with her. Mr. Pickard offered to provide the Ad Hoc Committee with information regarding a waste to energy program and it was noted that this information would be most welcome. It was also noted that it would be premature to share information coming out of the meetings at the present time.

5.5 9-1-1 Civic Addressing

9-1-1 Civic Addressing Correspondence

9-1-1 Civic Addressing Report – No Report

5.6 Public Works Committee Administration

1. Service Delivery Review – No Report

5.7 Roads

Correspondence

1. Ontario Good Roads Association – Board Brief – Highlights from the Board of Directors – April, 2009 – **for information only.**
2. Letter to Mr. Russell Trivett from Mr. Shepherd dated April 3, 2009 re James Reilly/Dewit-Richter Municipal Drains – **for information only.**
3. Letter to Mr. Russell Trivett from Robinson Consultants re James Reilly/Dewit-Richter Municipal Drain dated April 13, 2009 – **for information only.**
4. Letter to Mr. Shepherd from Michael J. Follis regarding the 2009 RONA MS Bike Tour on August 8 and 9, 2009 – **for information only.**
5. Letter to Mr. Steve Silver from the Township of Edwardsburgh/Cardinal regarding County Road 2 Turnoff Lanes dated June 1, 2009 and Response to Mr. Steve Silver from Mr. Shepherd regarding same – **for information only.**
6. Letter to Mr. Shepherd from Douglas R. MacPherson, Q.C. regarding Donaldson Severance B-26-08 dated June 15, 2009 – **for information only.**

Roads Department Reports

1. **Estimate for Renovations / Additions to South Grenville Patrol Garage – 2009.**

Mr. Shepherd reported that we have stayed on budget and this project should be finished within the next few weeks.

2. Ontario Trucking Association – Long Combination Vehicle Route Assessment – Highway 401 / Highway 416 to Angelo’s Truck Stop Report – including Attachment 1 and Attachment 2.

Mr. Shepherd reported that MTO in cooperation with the Ontario Trucking Association is studying the feasibility of allowing double length tractor trailers to use the 400-series highways. Part of this study includes identifying rest areas and fueling stations where these vehicles can reasonably be accommodated and Angelo’s Rest Stop on County Road 44 has been identified as an excellent candidate. Mr. Shepherd recommended that the County endorse this proposal and indicated that it would require the usage of approximately 100 metres of County Road 44.

Mr. Campbell indicated that he had some concerns with the potential conflict between southbound 416 traffic and double length tractor trailers exiting County Road 44 to the south (ie. Turning left). The Committee asked Mr. Shepherd to inform Ministry officials of these concerns.

Resolution No. PW-67-09

Moved by Mr. Dishaw and Seconded by Mr. Kinsella that the United Counties of Leeds and Grenville consent to the designation of Angelo’s Rest Stop as a Long Combination Vehicle (LCV) Rest / Emergency Stop Location under the Ministry of Transportation of Ontario Long Combination Vehicle (LCV) Pilot Program. Carried.

3. Road Construction Update.

Mr. Shepherd provided the Committee with a road construction update. He indicated that while the projected expenditures as presented indicate that we are over budget by approximately \$400,000; we may gain \$100,000 from the County Road 2 project; shorten the County Road 20 project, or possibly delete one altogether. The County Road 42 project may not cost as much as projected; the County Road 43 project at Pinehill came in considerably less and the County Road 18 project may be deferred until next year if necessary.

Mr. Shepherd reported he is confident that all of the work can be completed this year with the exception of County Road 5 (the Infrastructure Stimulus Fund project) which has a projected completion date of June, 2010.

Mr. White to bring forward a “revised budget” to the September Public Works Committee meeting to reflect the changes.

Quotations and Tender Report

1. Contract Award for 27-09 – for Rehabilitation of the Outlet Bridge, Officer’s Quarters Bridge and Smith’s Bay Bridge – Closed June 19, 2009.

Resolution No. PW-68-09

Moved by Mr. Pickard and Seconded by Mr. Kinsella that Contract 27-09 for the Rehabilitation of the Outlet Bridge, Officer’s Quarters Bridge and Smith’s Bay Bridge be awarded to H.R. Doornekamp Construction Ltd. at their low tendered bid price of \$1,824,916.80 which meets the required specifications as set out in the respective tender document and is within the parameters set out in the 2009 Roads Budget. Carried.

Standing Agenda Items

1. County Road No. 43 Master Corridor Study – No Report.

5.8 County Buildings

1. Spencerville Garage Addition and Renovations – Verbal Update.

Mr. Shepherd reported that the work is progressing and is on budget and we will have a nice facility when work is finished.

2. Property Exchange – Elgin EMS / Phillippsville Roads Garage – Verbal Update.

Mr. Shepherd reported that the paper work for the property exchange is in the hands of the lawyers to finalize and the tender is closing tomorrow. This project was budgeted for \$200,000 but it is felt that bids may come in closer to \$250,000. In the event that this should this happen, a course of action will be planned to deal with it.

5.9 Asset Management – No Report.

6. Information Items Available Upon Request

1. Letter to Mr. Brian Blacklock – Land Registrar from Mr. Hay regarding Final Approval of Plan of Subdivision on County Road 34 in the Township of Leeds and the Thousand Islands.

2. Request to the Township of Elizabethtown-Kitley to give Notice and hold a Public Meeting for the 2195866 Ontario Ltd. Subdivision.

7. Sub Committee, Special and Ad Hoc Committee Reports – No Reports.

8. Unfinished Business

Action Item List for Public Works (attached)

1. Paved Shoulders on County Road 2 – Infrastructure Funded Project

After much discussion, it was decided that the County Road 2 – Infrastructure funded project proceed; however, it will be treated as a very unique situation and will proceed without any contribution from the local municipalities with respect to paved shoulders.

Resolution No. PW-69-09

Moved by Mr. Campbell and seconded by Mr. Pickard that shoulder paving be completed on County Road 2 as part of the rehabilitation between Mallorytown and Long Beach (Building Canada Fund II), with the County financing the local 1/3 share. Carried.

Mr. Gooch left the meeting at 11:00 a.m.

9. New Business

1. Health and Safety Concern with respect to mowers.

Mr. Shepherd reported that he had some health and safety concerns with respect to mowers being used by his Department which are presently being dealt with; however, in the longer term, he is looking at a Spider ILD02 Slope Mower which is a remote control mower intended for mowing slopes and other inaccessible areas.

10. Other Business

1. Concern With Hazardous Materials Vehicle From Invista

Mr. Shepherd welcomed Mr. Kevin Spencer, Health and Safety, Emergency Planning and Accessibility Coordinator to the meeting. Mr. Spencer indicated that he had some concerns and questions regarding requirements and regulations with respect to the Hazardous Materials Vehicle obtained from Invista. It was suggested that Mr. Spencer attend the next meeting with the Committee of Fire Chiefs who have been given a mandate to get the vehicle on the road when appropriate. It was also

suggested to Mr. Spencer that he could discuss any concerns regarding the command center vehicle at that time as well. It was noted that the Hazardous Materials vehicle will be moved to Elizabethtown Kitley Lyn fire hall in the interim and once all is finalized, an official hand-off ceremony could be arranged.

2. Special Meeting of the Public Works Committee – July 27th at 8:30 a.m.

Mr. Shepherd indicated that Contract No. 30-09 closes on July 24th and since this is an extensive project on County Road 2 from County Road 5 easterly 10.1 km to the Hwy 401 I/C 687 he requested that a special meeting be held to award the contract. By a showing of hands, it was agreed that a Special Public Works Committee meeting be held on July 27th at 8:30 a.m.

11. By-laws (notice of)

- 1. Notice of By-Law to Authorize the Acceptance of a Certain Deed of Land in the County of Leeds.**
- 2. Notice of By-Law to Authorize the Acceptance of a Certain Deed of Land and to Assume and Dedicate the Said Land for Road Purposes in the County of Leeds on County Road 33.**

12. Chair's Announcements

13. In Camera

14. Media Question Period

15. Adjournment

Resolution No. PW-70-09

Moved by Mr. Kinsella and Seconded by Mr. Struthers that the United Counties Leeds and Grenville Public Works Committee Meeting does now adjourn to meet again on Monday, July 27th, 2009. Carried.

ACTION ITEM – MEETING NAME

(List to be updated immediately after each meeting)

Date	Item	Descriptive	Assigned To:	Expected Completion
1. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Preparation of a County Drainage Policy	Staff is directed to collect drainage policies including formats for drainage agreements and reference to the Drainage Act with respect to agreement drains and drainage rights of the County.	Peter Randall and Les Shepherd	2009
2. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Traffic Study on County Road No. 29	Staff to arrange for an independent firm to provide a traffic study on County Road No. 29.	Les Shepherd	2009
3. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	Re-designation of County and Township Roads	To be discussed as part of the Service Delivery Review. May result in a long term concept over the next few years.	Public Works Department and Public Works Committee	Long Term
4. Brought forward from the December 5 th , 2007 Public Works Unfinished Business List	County Policy on Oversized Loads	Staff to develop a County Policy for oversize loads which will align with Eastern Ont.	Les Shepherd	Long Term To be discussed at May 21, 2009 Eastern Ont. County Eng. Mtg.
5. December 5 th , 2007	County wide Development Charge By-law	Staff to prepare a County wide Development Charge By-law for review by Public Works Committee	Les Shepherd and Sandy Hay	Bring Forward April 2010
6. January 9 th , 2008 PWC	Photo Radar	Public Works Committee requested Mr. Shepherd review the deployment of a County photo radar and forward information and feasibility to the Municipalities for comment.	Les Shepherd	Ongoing
7. February 6, 2008	Request by Township of Augusta for a reduced speed zone in the area of Maynard from Blue Church Rd to Merwin Lane.	Mr. Shepherd to provide a feasibility report and an estimated cost for the proposed left hand turn lane on Cty Rd 26.	To be discussed at a Future Public Works Committee Meeting	Ongoing
8. June 3, 2009	Paved Shoulders on County Roads.	Adhoc Cttee consisting of Les, Anne Weir and Ron Holman.	To discuss policy recommendations for paved shoulders.	Ongoing