

**United Counties of Leeds and Grenville  
Projects Committee Minutes**

**February 6, 2007**

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The Projects Committee met on February 6, 2007, at 10:00 a.m. in Meeting Room "A", 25 Central Avenue West, Brockville, Ontario.

**Members Present:** Bill Thake, Chair, Waste Management,  
Frank Kinsella, Chair, Economic Development  
John Conley, Chair, 9-1-1 Civic Addressing  
Warden J. Douglas Struthers, Ron Holman, Jim Pickard, Roger  
Haley, Larry Dishaw, Mel Campbell

**Staff Present:** Nigel White, Director of Corporate Services/Treasurer,  
Les Shepherd, Director, Works, Planning and Asset  
Management,  
Vince Germani, Economic Development Coordinator,  
Steve Seale, Communications Manager, MIS  
Lisa Severson, CAO Support (Recorder)

**Also Present:** Chris Kroeger, Chair, Landfill Liaison Committee

The Projects Committee met in Council Chambers on February 6, 2007, at 9:00 a.m. for a presentation on "Gasification to Energy" by Robert and Shirley Graves, Regional Managers, Greey – ENTECH Renewable Energy Technologies. Chris Kroeger, Chair, Landfill Liaison Committee, Ara Papertzian, Vice-Chair, Landfill Liaison Committee, Val Harvey, City of Brockville and Jack Walker, Reporter, Brockville Recorder and Times joined the Committee for the presentation.

**1.0 Waste Management**

**1.1 Opening Remarks**

Mr. Thake called the meeting to order at 10:17 a.m. after the ENTECH Presentation. Mr. Thake stated that staff will be coordinating additional presentations for future meetings.

**1.2 Disclosure of Interest - Nil**

**1.3 Approval of Minutes – January 9, 2007**

**Motion**

**Moved by Mr. Haley and seconded by Mr. Conley  
THAT the minutes of the Projects Committee meeting held on  
January 9, 2007 be approved as distributed. Carried**

**1.4 Correspondence, Communication, and Petitions – Nil**

**1.5 Staff Reports**

**1.5.1 2006 Household Hazardous Waste Collection Program**

Mrs. Crotty stated the Drain-All proposal was for five years but Mrs. Crotty recommends a two year agreement because Drain-All did not commit to a fixed administrative cost after 2008.

Mr. Struthers stated that there was an issue with traffic control on County Road 43 this past year during the household hazardous waste day and stated the subject of traffic control should be discussed closer to the date of the 2007 household hazardous waste collection day to ensure flag people are available to direct traffic. Mr. Shepherd stated that Public Works staff would be able to undertake the task of traffic control.

**Motion**

**Moved by Mr. Conley and seconded by Mr. Haley  
THAT the Projects Committee recommend that the United  
Counties of Leeds and Grenville sponsor Household  
Hazardous Waste Collection Depots on August 25, 2007 at the  
North Leeds Patrol Garage (Phillippsville) from 8:30 a.m. to 2:00  
p.m. and at the South Leeds Patrol Garage from 8:30 a.m. to  
2:00 p.m.; and**

**THAT the United Counties of Leeds and Grenville sponsor  
Household Hazardous Waste Collection Depots on September  
29, 2007 at the South Grenville Patrol from 8:30 a.m. to 11:30  
a.m. and the North Grenville Patrol Garage from 1:00 p.m. to  
4:00 p.m.; and**

**THAT the United Counties of Leeds and Grenville accept a  
proposal dated September 27, 2006 received from Drain-All for  
the Design, Management and Operation of the Counties 2007  
and 2008 Household Hazardous Waste Collection Programs,**

**subject to a change of location in the 2008 location identified in the proposal. Carried**

**1.6 Information Items**

**1.6.1** Correspondence – FCM – New Funding Opportunity for Municipal Solid Waste Projects

**1.7 Sub-Committee, Special, and AdHoc Committee Reports - Nil**

**1.8 New Business – Reports from Warden, Committees and Members of Committees**

Mr. Kinsella inquired as to who would provide leadership in relationship to waste management, the municipalities or the Counties. The Township of Leeds and the Thousand Islands is closing one of its three sites. Mr. Kinsella has had preliminary discussions with two major waste management companies regarding options available to the Township of Leeds and the Thousand Islands.

A major concern for the council of Leeds and the Thousand Islands is the current state of their landfill sites. The council is committed to cleaning up the sites and Mr. Kinsella would like to tour the landfill sites in the Village of Westport and the Township of Rideau Lakes and utilize best practices in Leeds and the Thousand Islands.

Mr. Kinsella stated that to purchase buffer land around the Leeds and the Thousand Islands landfill sites will cost approximately \$300,000.00 to \$400,000.00. He stated he would rather put this money towards technology offering options other than the conventional landfill site for waste management.

Mr. Thake stated that in 1990 when ED-19 was created, the municipal landfill sites had projected long life spans. Now many sites within the member municipalities are close to or are full and will be closing, putting pressure on the municipalities to find alternative methods of dealing with waste.

Mr. Shepherd stated that buffer land around existing municipal landfill sites will need to be purchased and the municipal landfill sites will still need to be maintained even with the opening of ED-19. The question will be who will be responsible for the maintenance of these sites, the Counties or the municipalities.

Mr. Thake stated this discussion had taken place in the past and there was no consensus amongst the municipalities on the issue of who would manage and maintain the municipal sites if ED-19 or another means of waste management was introduced to the Counties. Mr. Holman feels that it would be easiest to let the municipalities manage their respective sites and he hopes the issue of management will not hinder the ED-19 project from developing.

## **1.9 Unfinished Business**

### **1.9.1 Proposal for Environmental Consulting Services Assessment of the Solid Waste Volumes for the United Counties of Leeds and Grenville by Dillion Consulting (as requested by the Projects Committee on October 6, 2006)**

Mrs. Crotty stated that at the October 6, 2006 Projects Committee meeting the Committee requested that Dillion Consulting be asked to prepare a proposal for environmental consulting services of the solid waste volumes for the United Counties of Leeds and Grenville.

Mrs. Crotty stated that Dillion Consulting had provided two quotes for the environmental assessment of the solid waste volumes for the United Counties of Leeds and Grenville; one for \$15,100.00 and the second for \$25,100.00. The quote for \$25,100.00 included the determination of each municipality's waste stream. The option costing \$15,100.00 would rely on each municipality to provide the waste stream amounts to the Counties for coordination who would then forward to Dillion Consulting for analysis. Mr. Kroeger stated the municipal waste stream data could be collected by the municipalities for much less than \$10,000.00. Mr. Shepherd stated that staff at the Limerick Forest office could be assigned the task of coordinating this data and it would cost much less than \$10,000.00.

Mrs. Crotty stated that Dillion Consulting would prepare a questionnaire which would be completed by each municipality and the Counties would be responsible for the distribution and collection of the questionnaire. Mr. Kinsella stated that the Township of Leeds and the Thousand Islands is currently undertaking this task and will have the data accessible when needed.

Mr. Dishaw stated that the Committee must also consider the deterioration of the road system into and at the ED-19 site. Mr. Dishaw feels there is an urgent need to tour the site and the costs associated to infrastructure of the site must also be considered.

Mr. Dishaw stated that Casco Inc. has approached the Township of Edwardsburgh/Cardinal and has offered them their landfill site. Mr. Dishaw stated there are many items which need to be considered prior to acceptance of Casco's offer. Mr. Thake stated that Casco Inc. has a Certificate of Approval (CofA) for the type of waste (industrial) which is put into that landfill site. A CofA for municipal waste would have to be obtained before the Township of Edwardsburgh/Cardinal could use the Casco site.

**Motion**

**Moved by Mr. Campbell and seconded by Mr. Dishaw THAT the Projects Committee recommend that the Dillion Consulting proposal dated January 30, 2007, to assist the United Counties of Leeds and Grenville in the process of examining waste disposal options for a work plan to update the projected waste quantities generated for each of the 13 municipalities with the United Counties of Leeds and Grenville at a maximum cost of \$15,100.00, plus applicable taxes be accepted. Carried.**

Mrs. Crotty was directed by the Committee to confirm the amount for the proposal from Dillion Consulting for option one - \$15,100.00.

Mr. Struthers excused himself from the Projects Committee meeting at 10:45 am as he had another engagement to attend.

**1.10 Other Business - Nil**

**1.11 Chair's Announcements**

Mr. Dishaw requested that staff confirm whether Cardinal was included in the initial planning of ED19 as Cardinal and Edwardsburgh had not yet amalgamated. Mr. Thake stated that Cardinal is included in the ED-19 agreement.

**2.0 Projects/Economic Development Initiatives**

**2.1 Opening Remarks - Nil**

**2.2 Disclosure of Interest - Nil**

**2.3 Correspondence, Communication, and Petitions - Nil**

**2.4 Staff Reports**

#### **2.4.1 Minutes – Economic Development Sub-Committee Meeting of January 29, 2007**

Mr. Kinsella stated he had been elected Chair of the Economic Development Sub-Committee for 2007. There was full representation from all partners at the January 29, 2007 Economic Development Sub-Committee meeting.

Mr. Germani provided a brief overview of the meeting stating that discussion did occur around the various models for regional economic development and the priorities of the Regional Economic Development office. No decision was made by the Economic Development Sub-Committee at this meeting, but a meeting with the CAO's and Economic Development Coordinators from the Counties, Towns of Prescott and Gananoque and the City of Brockville was scheduled for February 9, 2007. This working group is to present a model which it feels is the best way to facilitate regional economic development at the Economic Development Sub-Committee meeting scheduled for March 1, 2007.

Mr. Kinsella highlighted key points discussed at the January 29, 2007 Economic Development Sub-Committee meeting. These included working together as a team, pooling both financial and employee resources to ensure duplication is not occurring and that the region is getting the "best bang for its buck".

#### **2.5 Information Items - Nil**

#### **2.6 Sub-Committee, Special and AdHoc Committee Reports - Nil**

#### **2.7 New Business – Reports from Warden, Committees and Members of Committees - Nil**

#### **2.8 Unfinished Business - Nil**

#### **2.9 Other Business - Nil**

#### **2.10 Chair's Announcements**

Mr. Pickard wanted to clarify that Elizabethtown-Kitley only has one part-time staff member dedicated to economic development.

### **3.0 9-1-1 Civic Addressing**

### 3.1 Opening Remarks

Mr. Conley remarked that he feels 9-1-1 civic addressing will be an interesting area.

### 3.2 Disclosure of Interest - Nil

### 3.3 Correspondence, Communication, and Petitions

### 3.4 Staff Reports

#### 3.4.1 Contract for Fire Dispatch Transmitter Inspections

Mr. Seale provided the Committee with a historical summary of the Fire Dispatch Transmitter inspections which currently take place on a monthly basis. The current contract with Mr. Don Buffet has expired and Mr. Buffet has decided to retire. The firm of Christie and Walther has agreed to enter into a one year contract with the Counties to completed monthly inspections and complete any repairs necessary on the equipment. The MIS Department feels this will be a proactive approach to maintaining this equipment as they have the capability of fixing many problems on initial inspection. Christie and Walther currently perform all maintenance work on the transmitters. Mr. Seale stated that the Counties own two of the towers which are located in Millers Corners and Toledo. The Counties rent space on towers outside of Westport, Chemical Road, Crystal Rock, Ivy Lea and Lyndhurst. The main communication centre is located at Brockville Fire Station 2.

#### Motion

**Moved by Mr. Holman and seconded by Mr. Campbell  
THAT the Projects Committee recommend that the United Counties of Leeds and Grenville enter into a one year contract with Christie and Walther for the monthly inspection of it's eight (8) Fire Dispatch transmitters/sites to ensure their proper operations and compliancy with Industry Canada's requirement. Carried.**

#### 3.4.2 Transfer of \$50,000.00 to Reserves for 9-1-1 Capital

Mr. White stated that in 2005 \$50,000.00 which was designated for capital expenditures for 9-1-1 and not used was moved to reserves for use in 2006. The \$50,000.00 was not utilized in 2006 and Mr. White is requesting it be moved to reserves for use in 2007 for 9-1-1 Capital.

## Motion

Moved by Mr. Campbell and seconded by Mr. Holman  
THAT the Projects Committee recommend that \$50,000.00 from  
the 2006 Budget be transferred to reserves for the 2007 9-1-1  
Capital. Carried

### 3.4.3 Minutes – 9-1-1 Civic Addressing Information Session of January 22, 2007

Mr. Conley stated that the 9-1-1 Civic Addressing Information Session was very interesting and worthwhile. Many issues were discussed and 9-1-1 civic addressing will be a costly endeavour to undertake. Mr. Conley inquired as to the cost of the 9-1-1 civic addressing project. Mr. Seale stated when the Counties first started investigating the various options for 9-1-1 civic addressing the cost was estimated at approximately \$400,000.00. Mr. Seale stated a specialist in this field would need to define the cost of implementation prior to the project beginning.

Mr. Campbell stated that the issues related to 9-1-1 are serious and asked if some municipalities have larger issues than others. Mr. Shepherd stated there are some municipalities who are or will experience more issues once their amalgamated municipal names are used, but there are a number of ways in which to rectify the issues, although they will be costly. Mr. Shepherd used the Lanark's system as an example as to how 9-1-1 civic addressing is done correctly. If the Counties choose not to do it this way it would be the responsibility of each municipality to complete.

Mr. Seale stated that the problems with 9-1-1 civic addressing surfaced since amalgamation. Duplicate addresses will occur under the new amalgamated municipal name. There is pressure to add the old municipality name to roads to better identify them, yet this is still classified as a road name change and residents addresses would change. The Counties now have a GPS inventory of all the roads in the Counties and the existing 9-1-1 civic addresses will be added to this database within the next year.

Mr. Kinsella stated he would like to see emergency measures put into place on this issue and address some of the issues at hand and get the numbering in place.

Mr. Conley asked if this project could be phased in over time. Mr. Shepherd stated that it could be done gradually.

Mr. Holman asked if all Counties roads would be completed at once or if one would be chosen as a pilot. Mr. Shepherd stated that a pilot would be completed first. Mr. Campbell suggested County Road #2. Mr. Shepherd stated Highway #2 would be the most complicated road to complete as it has many issues related to 9-1-1 civic addressing. Mr. Shepherd stated that the GIS Department could do an analysis and provide "what if" scenarios using their software. No matter which direction is taken there will be impacts to both residents and businesses that will have to change their addresses if 9-1-1 civic addressing is undertaken.

- 3.5 Information Items - Nil
- 3.6 Sub-Committee, Special and AdHoc Committee Reports - Nil
- 3.7 New Business – Reports from Warden, Committees and Members of Committees - Nil
- 3.8 Unfinished Business - Nil
- 3.9 Other Business - Nil
- 3.10 Chair's Announcements - Nil
- 4.0 By-Laws (Notice of) – Nil
- 5.0 In Camera - Nil
- 6.0 Adjournment

**Motion**

**Moved by Mr. Kinsella and seconded by Mr. Campbell  
THAT the Projects Committee Meeting be adjourned. Carried**

**The meeting adjourned at 11:45 a.m.**

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Chair, Waste Management

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Chair, Projects/Economic Development Initiatives

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Chair, 9-1-1 Civic Addressing