

**United Counties of Leeds and Grenville
Projects Committee Minutes**

January 9, 2007

The Projects Committee met on January 9, 2007, at 9:00 a.m. in Meeting Room "A", 25 Central Avenue West, Brockville, Ontario.

Members Present: J. Douglas Struthers, Warden
Bill Thake, Frank Kinsella, John Conley, Ron Holman, Bill Gooch, Jim Pickard, Roger Haley, Larry Dishaw, Mel Campbell

Staff Present: Stephen Fournier, CAO, Nigel White, Director of Corporate Services/Treasurer, Les Shepherd, Director, Works, Planning and Asset Management, Vince Germani, Economic Development Coordinator, Lisa Severson, CAO Support (Recorder)

Also Present: Chris Kroeger, Chair, Landfill Liaison Committee

Election of Projects Committee Chairs

Mr. Fournier stated the first order of business was to elect the 2007 Chair of Waste Management, Projects/Economic Development and Initiatives and 9-1-1 Civic Addressing for the Projects Committee. Mr. Fournier called for nominations a first time for the Waste Management Chair.

Mr. Gooch nominated Mr. Thake and Mr. Campbell seconded the motion.

Mr. Fournier asked for nominations a second and third time.

There were no other nominations received.

Motion

**Moved by Mr. Kinsella and seconded by Mr. Dishaw that nominations be closed.
Carried.**

Mr. Thake accepted the nomination.

Mr. Fournier called for nominations a first time for the Projects/Economic Development Initiatives Chair.

Mr. Pickard nominated Mr. Kinsella and Mr. Gooch seconded the motion.

Mr. Fournier asked for nominations a second and third time.

There were no other nominations received.

Motion

**Moved by Mr. Struthers and seconded by Mr. Thake that nominations be closed.
Carried.**

Mr. Kinsella accepted the nomination.

Mr. Fournier called for nominations a first time for the 9-1-1 Civic Addressing Chair.

Mr. Thake nominated Mr. Conley and Mr. Holman seconded the motion.

Mr. Fournier asked for nominations a second and third time.

There were no other nominations received.

Motion

**Moved by Mr. Gooch and seconded by Mr. Thake that nominations be closed.
Carried.**

Mr. Conley accepted the nomination.

Motion

Moved by Mr. Dishaw and seconded by Mr. Holman

THAT Mr. Thake be appointed Chair of the Projects Committee-Waste Management for the year 2007; and

THAT Mr. Kinsella be appointed Chair of the Projects Committee-Projects/Economic Development Initiatives for the year 2007; and

THAT Mr. Conley be appointed Chair of the Projects Committee – 9-1-1 Civic Addressing for the year of 2007. Carried

1.0 Waste Management

1.1 Opening Remarks

Mr. Fournier welcomed the members and called the Projects Committee Meeting to order at 9:00 a.m.

1.2 Disclosure of Interest - Nil

1.3 Approval of Minutes – October 10, 2006

Motion

Moved by Mr. Struthers and seconded by Mr. Holman

THAT the minutes of the Projects Committee meeting held on October 10, 2006 be approved as distributed. Carried

1.4 Correspondence, Communications, and Petitions – Nil

1.5 Staff Reports - Nil

1.6 Information Items

Mr. Fournier canvassed the Committee members as to their interest in running for a position on the ROMA Board to represent the zone that includes the United Counties Stormont, Dundas and Glengarry; the United Counties of Prescott/Russell and the United Counties of Leeds and Grenville, as interest has been made by Alvin Runnalls of the County of North Dundas to run. No members from Counties Council were interested in running for this position.

1.7 Sub-Committee, Special, and AdHoc Committee Reports

1.7.1 Landfill Liaison Committee

Mr. Kroeger gave a brief overview of the Landfill Liaison Committee and provided the Project Committee members with the notes from the Annual Meeting to review. Mr. Kroeger stated that the Landfill Liaison Committee will be scheduling a tour of the ED-19 landfill site when conditions permit and members of the Projects Committee are welcome to join them on the tour. Mr. Kroeger will notify the members of the date of the tour.

Mr. Kinsella expressed interest in receiving an update of ED-19 and the concepts of a major landfill site and/or incineration. Mr. Thake responded that all aspects of major landfill sites and/or incineration sites have been reviewed by the Waste Management Committee in the past and he hopes that the Committee will commence activities in the future.

Mr. Gooch stated that unlike some of the other member municipalities, the Municipality of North Grenville's landfill sites are almost to capacity and the need to find alternatives is urgent for them.

Mr. Dishaw stated that the Ministry of the Environment is requesting that the Township of Edwardsburgh/Cardinal purchase adjacent land to their site in Cardinal as a leeching buffer. Mr. Dishaw also stated that he does not believe Cardinal was included in the initial agreement of ED-19 and would like verification that they are included. Mr. Thake responded saying that he believes Cardinal is included in the agreement and the only municipality that has opted out of the ED-19 Agreement is Gananoque. Archived minutes will be reviewed by staff to ensure that this is correct.

Mr. Kinsella stated that the Township of Leeds and the Thousand Islands also needs to purchase twenty-five acres of land to act as a buffer for their landfill site. He stated that the owner of the property is requesting \$8,500.00 per acre. Mr. Kinsella stated that he would consider the use of expropriation for this land. Legislation has changed and a third party arbitrator would award the fair market price on expropriated land, thus ensuring equity for all parties involved.

Mr. Gooch stated that the Municipality of North Grenville had to purchase buffer land for the landfill site in Oxford Station and that the province is requesting they purchase land owned by the province as a buffer for the Kemptville site.

Mr. Pickard stated that some of the municipalities do not anticipate the need to utilize ED-19 for many years. The Township of Elizabethtown-Kitley has an expected lifespan of twenty years on their landfill site. Currently they close one area at a time until the landfill site is full. A question was raised to Elizabethtown-Kitley's Council as to the ability to purchase adjacent land to their site to extend the life span. Legislatively, this is not possible as an environmental assessment would need to be completed and it is increasingly difficult to obtain a Certificate of Approval (CofA). For these reasons ED-19, which already has completed the environmental assessment and has a CofA is valuable land as it has met the requirements as a landfill site for all of the ten member municipalities, as well as Brockville and Prescott.

Mr. Haley stated that the Township of Front of Yonge received a report from the Ministry of the Environment in November 2006

stating that the expected lifespan of their landfill site is another fifty years.

Mr. Thake stated that staff will be coordinating presentations by various waste management companies on a number of different methods to deal with this issue. The presentations will be made at future Project Committee meetings.

1.8 New Business – Reports from Warden, Committees and Members of Committees

1.9 Unfinished Business - Nil

1.10 Other Business - Nil

1.11 Chair's Announcements

2.0 Projects/Economic Development Initiatives

2.1 Opening Remarks - Nil

2.2 Disclosure of Interest - Nil

2.3 Correspondence, Communications, and Petitions - Nil

2.4 Staff Reports

2.4.1 Economic Development Sub-Committee Update

Mr. Germani provided an overview of the Regional Economic Development Office.

Mr. Germani stated the present activities of the office includes the maintenance of information which is posted on the Counties website, the development and maintenance of a Leeds and Grenville business directory and a regional profile which provides an extensive overview of Leeds and Grenville including demographics, etc.

Major projects currently underway by the Regional Economical Development Office include the 2007 International Plowing Match and Country Festival (IPM). The IPM is significant to Leeds and Grenville and will showcase this region. Mr. Germani stated that it is anticipated that 80,000 to 100,000 people are expected to attend the event.

Mr. Germani provided the Committee with a status report on the current Regional Economic Program. The current model of the program includes a Technical Advisory Group (TAG – this committee is currently on-hold) which is to meet on a regular basis to formulate ideas which are then forwarded to the Economic Development Sub-Committee for review. If the Economic Development Sub-Committee agrees with the recommendations made by the TAG they will make a recommendation which will be forwarded to the Joint Services Committee for approval.

The Economic Development Sub-Committee met on November 7, 2006 and November 30, 2006 to establish priorities for the Economic Development Program and how to best implement these priorities, including the utilization of an effective operational model with which to support the program.

Mr. Kinsella commented that the effectiveness of TAG was a catalyst for the review of the current model. Mr. Germani added that participation in TAG had declined due to various reasons including staff limitations and member frustration with achieving goals and objectives. He stated it is imperative to have key groups from industry and agriculture represented on a working group like TAG to be successful.

Mr. Kinsella stated that most of the municipalities in Leeds and Grenville have their own Economic Development Coordinators and noted it is important that work done by those individual and by Mr. Germani are not duplicated. It is essential that both groups compliment each other. Mr. Kinsella stated that in Leeds and Grenville there are two distinct zones; the 401 Corridor and the Rideau System and although their needs may be different they need to come together as one entity.

Mr. Struthers stated that not all municipalities have to be involved in all projects/initiatives and it is important that municipalities partner with municipalities that have like projects/initiatives. Mr. Gooch added that members should not lose sight of the fact that the Counties is comprised of ten municipalities, all with varying needs and we must work together, but respect each other's individuality.

Mr. Fournier stated that the facilitators will provide a report to Mr. Germani who will present this information to the new Economic Development Sub-Committee on January 29, 2007. Background information packages from the November 7, 2006 and November 30, 2006 meetings will be provided to the new Economic Development Sub-Committee prior to the meeting. At this point in

time, Brockville has not designated members to sit on the Economic Development Sub-Committee for 2007. If Brockville chooses to opt out of the program they will need to submit a resolution to do so. Mr. Fournier stated that he will be meeting with Mr. Casselman, City Manager of Brockville and will touch base with him on this item. Mr. Struthers added that he had spoken with Mayor Henderson and he is optimistic that Brockville will send representation to the Economic Development Sub-Committee meeting on January 29, 2007.

Mr. Fournier stated that Past Warden Holman and himself have been involved in discussions with Ray Marshall, CEO, Brockville General Hospital and Bob Casselman, City Manager of the City of Brockville regarding physician recruitment. Mr. Fournier stated that the Counties' stand on this issue is that the Counties will support and participate in a program only if it benefits all regions of the United Counties of Leeds and Grenville. Mr. Gooch asked if the Brockville initiative would be contacting the Perth/Smiths Falls Hospital and the Kemptville Hospital for information and stated that if a policy is going to be developed for the region all parties must be included. Mr. Kinsella added that he would support the recruitment of specialists to this area as he feels there is a great need for this service, although he stated he feels that for his area there is not a need for additional general practitioners.

Mr. Dishaw brought forward two concerns. The first, dealing with the announcement of the Ethanol Plant opening and the large number of people contacting the Edwardsburgh/Cardinal Township office regarding employment opportunities. Mr. Germani recommended working with the Ethanol Plant and community/government agencies such as HRSDC to direct individuals or contractors to the most appropriate contact.

Mr. Dishaw's second concern is the need for sewer and water facilities in the Township of Edwardsburgh/Cardinal. Currently they rely on Prescott's waste treatment facility. Prescott sets the rates for the usage. The Prescott waste treatment facility is old and requires upgrades which are being proposed at this time. Mr. Dishaw stated that with the proposed upgrades it will not satisfy the potential growth in the Township of Edwardsburgh/Cardinal industrial park. He stated that there has been discussion regarding the Edwardsburgh/Cardinal Wood Centre (bio mass, celluloses value added products wood plant) being developed, but without the necessary infrastructure to support it, projects such as these will not come to fruition. Mr. Dishaw stated that there is a need for support to lobby both the provincial and federal governments via

M.P.P. Mr. Runciman and M.P. Mr. Brown to support such growth in infrastructure. Mr. Thake asked if the Township of Ewardsburgh/Cardinal was seeking financial or moral support from the Counties on infrastructure development. Mr. Dishaw stated he was not seeking financial support. Mr. Gooch agreed with Mr. Dishaw's stance on lobbying the governments for new infrastructure and stated that COMRIF funding is available for upgrades to existing infrastructure, but not available for new development.

2.5 Information Items - Nil

2.6 Sub-Committee, Special, and AdHoc Committee Reports

2.6.1 Minutes – 2007 IPM County/Regional Exhibit Planning Committee Meeting of September 27, 2006

Mr. Germani provided a brief overview of the IPM County/Regional Exhibit Planning Committee. The Committee is comprised of representation from both Counties Council and Counties staff as well as representation from local communities. The Committee meets on a monthly basis to formulate the structure of the County/Regional Exhibit area for the IPM in 2007.

Mr. Holman requested an update on the hospitality suite which the Counties will be hosting at the ROMA/OGRA Conference at the end of February. Mr. Germani is working closely with Mr. Fournier, Mr. Bob Maddocks, CAO, of the Township of Rideau Lakes and Mrs. Jan Bonhomme, IPM Coordinator to coordinate the hospitality suite. A special meeting may need to be called to assist in the overall implementation of the event prior to the January 25, 2007 regular meeting of the 2007 IPM County/Regional Exhibit Planning Committee. Council members attending the ROMA/OGRA Conference may be asked to assist in manning the hospitality suite. Mr. Holman suggested that a list of participants attending ROMA/OGRA be obtained and invitations be sent inviting them to the hospitality suite along with coupons, etc. for the event. Mr. Kinsella suggested that the Council members wear big buttons that say "ASK ME" which may prompt participants attending the ROMA/OGRA Conference to inquire what the buttons mean and invitations/promotion of the IPM and the hospitality suite can be extended.

Mr. Gooch inquired as to whether additional staff had been hired to assist Mr. Germani with the IPM workload? Mr. Germani

responded that the HRSDC forms will be completed by Mrs. Bonhomme on Mr. Germani's behalf.

2.7 New Business – Reports from Warden, Committees, and Members of Committees - Nil

2.8 Unfinished Business - Nil

2.9 Other Business - Nil

2.10 Chair's Announcements - Nil

3.0 Waste Management

3.1 Opening Remarks - Nil

3.2 Disclosure of Interest - Nil

3.3 Correspondence, Communications, and Petitions

3.4 Staff Reports

3.4.1 9-1-1 Civic Addressing Information Session

Mr. Fournier stated the Counties will be hosting a 9-1-1 Civic Addressing Information Session on January 22, 2007. A formal invitation with background information will be sent to the heads of municipal Councils as well as to municipal staff who will deal with this issue later this week. Representation from Bell Canada will also be in attendance to answer questions related to civic addressing and to share best practices utilized by other jurisdictions. 9-1-1 Civic Addressing has become an issue since amalgamation. Mr. Fournier stated that our service provider for 9-1-1 is located in North Bay and calls are forwarded downstream from there.

Mr. White stated that the Counties have an agreement with Bell Canada that will allow changes to the addressing and numbering of the municipalities at no cost on a one time basis. Any changes made after this time will have fees attached.

Mr. Shepherd stated that there are two main factors to the issue of 9-1-1 Civic Addressing. One, is duplicate road names and the other being confusing numbering variances, especially those occurring when municipal boundaries are crossed.

Mr. Fournier added he had personally been notified by his post office that correspondence being sent to him must include both his rural route number as well as his civic number. 9-1-1 Civic Addressing is an issue which could have severe future ramifications if it is not resolved.

3.5 Information Items

3.6 Sub-Committee, Special, and AdHoc Committee Reports - Nil

3.7 New Business – Reports from Warden, Committees, and Members of Committees - Nil

3.8 Unfinished Business - Nil

3.9 Other Business - Nil

3.10 Chair’s Announcements - Nil

4.0 By-Laws (Notice of) – Nil

5.0 In Camera - Nil

6.0 Adjournment

Motion

**Moved by Mr. Thake and seconded by Mr. Struthers
THAT the Projects Committee Meeting be adjourned. Carried**

The meeting adjourned at 10:30 a.m.

Chair, Waste Management

Chair, Projects/Economic Development
Initiatives

Chair, 9-1-1 Civic Addressin